

VILLAGE OF ROUND LAKE

AUGUST 2011



MONTHLY TREASURER'S REPORT

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Finance Director

Village Board Agenda Item 7.7

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GENERAL FUND OPERATING RESULTS

GENERAL FUND SUMMARY

The table below shows the results of operations for the current month and the four months ending August 31, 2011. For the month, actual results are a positive \$160,445 from the expected monthly deficit of \$139,330. For the four months ending August 31, 2011 actual results are a positive \$247,058 from the expected year-to-date budget surplus of \$819,195.

General Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual	Annual Budget	Actual as a % of Annual Budget
Revenues	\$361,259	\$445,038	\$2,935,358	\$2,985,616	\$6,619,219	45.11%
Expenditures	\$500,589	\$423,923	\$2,116,164	\$1,919,362	\$6,575,780	29.19%
Excess (Deficiency)	(\$139,330)	\$21,115	\$819,195	\$1,066,253	\$43,439	

As a benchmark, for the fourth month of the fiscal year, revenues and expenses should be close to 33.33% of the annual operating budget. Revenues are higher than the 33.33% benchmark due to property tax receipts received in June. Property tax receipts account for 56.51% of the actual year-to-date revenues and represent 49.47% of the overall General Fund revenues budgeted.

Overall expenses are under the benchmark, which shows that spending is below projections. Although the percentage can be at any time during the fiscal year slightly skewed due to one time charges that occur throughout the year, a comparison to a monthly benchmark provides a good indication of how revenues and expenses are tracking for the fiscal year.

GENERAL FUND REVENUES

The following is a summary of General Fund revenues by category. The detail that is included in each revenue category can be found in the attached revenue and expense report.

General Fund Revenue by Type

Category	Current Month's Budget	Current Month's Actual	Percent Variance	Year-to-Date Budget	Year-to-Date Actual	Percent Variance	Annual Budget	Actual as a % of Annual Budget
Taxes	\$50,996	\$41,287	(19.04%)	\$1,672,400	\$1,687,087	0.88%	\$3,274,441	51.52%
Intergovernmental	\$190,697	\$214,742	12.61%	\$857,107	\$747,154	(12.83%)	\$2,193,175	34.07%
Licenses & Permits	\$5,399	\$18,889	249.85%	\$19,221	\$68,307	255.38%	\$75,610	90.34%
Charges for Services	\$45,628	\$45,299	(0.72%)	\$183,660	\$182,670	(0.54%)	\$560,915	32.57%
Fines & Forfeits	\$15,212	\$14,992	(1.45%)	\$62,311	\$63,444	1.82%	\$179,750	35.30%
Grants	\$3,259	\$45,121	1284.39%	\$13,037	\$46,172	254.16%	\$39,111	118.05%
Investment Income	\$1,021	\$598	(41.40%)	\$4,083	\$2,311	(43.40%)	\$12,250	18.87%
Reimbursements	\$0	\$5,085	100.00%	\$14,000	\$19,855	41.82%	\$42,000	47.27%
Miscellaneous	\$49,047	\$59,026	20.34%	\$109,539	\$168,616	53.93%	\$241,967	69.69%
Total Revenue	\$361,259	\$445,038	23.19%	\$2,935,358	\$2,985,616	1.71%	\$6,619,219	45.11%

For the month actual revenues are \$83,779 higher than our projection and are \$50,258 higher than the year-to-date budget.

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Taxes:

The one major revenue source in the category is shown in the table below:

<u>Description</u>	<u>Current Month</u>			<u>Year-to-Date</u>			<u>Prior Year</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Actual</u>	<u>Variance</u>
Property Taxes	\$50,996	\$41,287	(19.04%)	\$1,672,400	\$1,687,087	0.88%	\$1,637,299	3.04%

Intergovernmental Revenue:

The table below lists the major intergovernmental revenues:

<u>Description</u>	<u>Current Month</u>			<u>Year-to-Date</u>			<u>Prior Year</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Actual</u>	<u>Variance</u>
Road & Bridge Tax	\$1,558	\$789	(49.37%)	\$37,135	\$27,488	(25.98%)	\$37,104	(25.92%)
State Use Tax	\$17,055	\$21,491	26.01%	\$68,796	\$86,484	25.71%	\$65,391	32.26%
Sales Tax	\$38,620	\$37,566	(2.73%)	\$137,228	\$140,819	2.62%	\$143,417	(1.81%)
State Income tax	\$133,089	\$154,170	15.84%	\$608,148	\$485,614	(20.15%)	\$457,433	6.16%

Although an income tax payment was received in August, the State is still two months behind and owes the village \$250,604 as of August 31st. Of the total amount received to-date, \$210,775 should have been received in the prior fiscal year.

Licenses and Permits:

The one major revenue source in the category is shown in the table below:

<u>Description</u>	<u>Current Month</u>			<u>Year-to-Date</u>			<u>Prior Year</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Actual</u>	<u>Variance</u>
Building Permits	\$5,174	\$18,302	253.72%	\$18,096	\$62,004	242.64%	\$52,381	18.37%

Budgeted building permits included only miscellaneous type permits; however, building permits were issued for the continued development of the Emerald Bay subdivision. Other minor revenues recorded in this category include business, liquor, vending, and garage sale licenses along with inspection fee receipts, which are all over the year-to-date budget, except garage sale licenses.

Charges for Services:

The one major revenue source in the category is shown in the table below:

<u>Description</u>	<u>Current Month</u>			<u>Year-to-Date</u>			<u>Prior Year</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Actual</u>	<u>Variance</u>
Garbage Fees	\$43,212	\$43,093	(0.27%)	\$173,993	\$173,393	(0.34%)	\$171,838	0.91%

Besides the labor/equipment reimbursement from the MFT Fund and lien revenue, the other remaining accounts in this category are under the year-to-date revenue amount budgeted.

Fines and Forfeits:

The one major revenue source in the category is shown in the table below:

<u>Description</u>	<u>Current Month</u>			<u>Year-to-Date</u>			<u>Prior Year</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Actual</u>	<u>Variance</u>
Circuit Court Fines	\$10,816	\$9,783	(9.55%)	\$44,727	\$49,362	10.36%	\$45,822	7.73%

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Other minor revenues recorded in this category include fines (parking & liquor), false alarm fees, senate 740 revenues, and other seizure revenue accounts.

Grant Income:

In the month of July the Village received the first reimbursement in the amount of \$1,151 for the grant to implement a program targeted at reducing/eliminating pedestrian and motor vehicle grade crossing traffic violations and in August \$1,100 was received to conduct routine inspections on tobacco retailers to reduce youth access to tobacco products. Finally, \$44,021 was received in August from the Illinois Emergency Management Agency for the February 2011 severe winter storm costs.

Investment Income:

The lower monthly investment earnings is due to rates less than those assumed in the budget process. Current rates are averaging less than the budget assumption used of 0.50%.

Reimbursements:

The village received year-to-date \$17,707 for School Resource Officer payments related to the billing months of February through May and two insurance reimbursements totaling \$2,148.

Miscellaneous Income:

The one major revenue source in the category is shown in the table below:

<u>Description</u>	<u>Current Month</u>			<u>Year-to-Date</u>			<u>Prior Year</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Actual</u>	<u>Variance</u>
Cable/Video Franchise	\$45,200	\$50,046	10.72%	\$90,400	\$98,132	8.55%	\$86,522	13.42%

In addition to the above, a refund of \$40,809 for 2008 property tax payments was received in the month of July and recorded in the miscellaneous receipts account. The account is currently over the annual budget of \$10,167 by \$39,936. The refund was recorded in the fund where the expense for the tax bills was charged. Also, the first quarter 2011 recycling rebate check was received in the amount of \$9,617, budgeted year-to-date at \$3,750 and auction proceeds of \$1,034 were received, not budgeted.

Following is a summary of the major revenues in the General Fund:

Major Revenue Summary

<u>Description</u>	<u>Annual Budget</u>	<u>Year-to-Date Budget</u>	<u>Year-to-Date Actual</u>	<u>Dollar Variance</u>	<u>Percent Variance</u>
Real Estate Taxes	\$3,274,441	\$1,672,400	\$1,687,087	\$14,686	0.88%
Road & Bridge Tax	\$71,000	\$37,135	\$27,488	(\$9,647)	(25.98%)
State Use Tax	\$224,000	\$68,796	\$86,484	\$17,689	25.71%
Sales Tax	\$412,000	\$137,228	\$140,819	\$3,590	2.62%
State Income tax	\$1,463,120	\$608,148	\$485,614	(\$122,534)	(20.15%)
Building Permits	\$41,250	\$18,096	\$62,004	\$43,908	242.64%
Garbage Fees	\$524,415	\$173,993	\$173,393	(\$600)	(0.34%)
Circuit Court Fines	\$127,000	\$44,727	\$49,362	\$4,635	10.36%
Cable/Video Franchise	\$180,800	\$90,400	\$98,132	\$7,732	8.55%
Total Major Revenues	\$6,318,026	\$2,850,924	\$2,810,383	(\$40,541)	(1.42%)
All Other Revenues	\$301,193	\$84,434	\$175,233	\$90,799	107.54%
Total Revenues	\$6,619,219	\$2,935,358	\$2,985,616	\$50,257	1.71%

The major revenues reported on above account for ninety-five percent of the budgeted General Fund revenues.

GENERAL FUND EXPENDITURES

For the month, actual expenditures are \$76,666 lower from the expected monthly amount of \$500,589. For the four months ending August 31, 2011 actual expenditures are \$196,802 under the year-to-date budget of \$2,116,164. Expenses are at 29.19% of the annual budget, versus the August benchmark of 33.33%. The detail included for each department can be found in the attached revenue and expense report.

General Fund Expenditures by Department

Department	Current Month's Budget	Current Month's Actual	Percent Variance	Year-to-Date Budget	Year-to-Date Actual	Percent Variance	Annual Budget	Actual as a % of Annual Budget
Administration	\$140,441	\$122,797	12.56%	\$529,614	\$476,094	10.11%	\$1,853,801	25.68%
Police Department	\$254,093	\$214,312	15.66%	\$972,771	\$877,379	9.81%	\$3,043,344	28.83%
Public Works	\$74,817	\$55,734	25.51%	\$301,326	\$250,216	16.96%	\$903,023	27.71%
Building Department	\$31,238	\$31,080	0.51%	\$124,953	\$128,173	(2.58%)	\$400,612	31.99%
Transfers Out	\$0	\$0	0.00%	\$187,500	\$187,500	0.00%	\$375,000	50.00%
Total Expense	\$500,589	\$423,923	15.32%	\$2,116,164	\$1,919,362	9.30%	\$6,575,780	29.19%

Administration

Administration	Monthly Amount (Over) Under	Percent Variance (Over) Under	Year-to-Date (Over) Under	Percent Variance (Over) Under	Percent Expended of Annual Budget
Payroll Expenses	\$1,310	4.76%	\$5,833	5.30%	29.62%
Taxes, Pen. & Ins.	\$329	4.17%	\$1,856	5.88%	29.88%
Personnel Related	\$415	31.32%	\$839	28.53%	15.55%
Professional Services	\$662	5.86%	(\$1,055)	(3.19%)	31.80%
Commodities	\$462	50.11%	\$710	19.24%	26.92%
Contractual Services	\$8,734	10.96%	\$17,999	5.98%	25.45%
Misc. Expense	(\$815)	(44.08%)	\$3,745	50.63%	16.46%
Building & Grounds	\$865	48.42%	\$2,986	41.80%	19.40%
Capital Outlay	\$8	2.04%	\$407	27.28%	24.24%
Utilities	\$83	10.16%	\$437	13.36%	27.48%
Building Improvements	\$1,667	100.00%	\$6,667	100.00%	0.00%
Technology	\$3,925	74.39%	\$13,099	62.07%	10.09%
Total	\$17,644	12.56%	\$53,520	10.11%	25.68%

Administration expenses are under our projection by 12.56% for the month and under budget year-to-date by 10.11%. The following comments are for any category over the year-to-date budget as of August 31, 2011.

Professional Services

- Legal services are \$5,740 over the \$19,316 year-to-date budget mainly due to charges of \$6,047 related to the A-Tire site remediation.

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Police Department

Police Department	Monthly Amount (Over) Under	Percent Variance (Over) Under	Year-to-Date (Over) Under	Percent Variance (Over) Under	Percent Expended of Annual Budget
Payroll Expenses	\$15,486	10.48%	\$39,149	6.62%	28.73%
Taxes, Pen. & Ins.	\$3,763	11.08%	\$13,791	10.15%	28.95%
Personnel Related	\$654	25.49%	\$3,585	26.04%	28.84%
Professional Services	(\$3,770)	(48.33%)	\$13,617	43.64%	18.79%
Commodities	(\$69)	(2.74%)	\$2,702	26.66%	24.45%
Contractual Services	\$17,630	44.49%	\$7,725	6.94%	34.24%
Misc. Expense	(\$594)	(47.98%)	\$1,228	24.81%	25.06%
Building & Grounds	\$154	10.30%	(\$270)	(4.50%)	34.83%
Capital Outlay	\$3,135	96.97%	\$12,835	99.24%	0.25%
Utilities	\$23	3.01%	\$154	5.02%	30.03%
Vehicles & Equip.	\$2,467	22.22%	\$2,322	5.23%	31.59%
Technology	\$902	46.62%	(\$1,448)	(18.71%)	39.57%
Total	\$39,781	15.66%	\$95,392	9.81%	28.83%

Police Department expenses are under our projection by 15.66% for the month and year-to-date by 9.81%. The following comments are for any category over the year-to-date budget as of August 31, 2011.

Building & Grounds

- B&G maintenance is \$285 over the \$303 year-to-date budget mainly due to the purchase of florescent lamps and 4 ballasts in the amount of \$305 in the month of May.
- B&G supplies is \$273 over the \$670 year-to-date budget due to the timing of when the supply purchases occur.

Technology

- IT maintenance services is \$1,070 over the \$5,139 year-to-date budget due to the annual \$788 evidence software support fee payment in the month of May and charges of \$714 for radar certifications in the month of June.
- IT equipment is \$777 over the \$2,000 year-to-date budget due to charges related to computer replacement program purchases.

Public Works

Public Works	Monthly Amount (Over) Under	Percent Variance (Over) Under	Year-to-Date (Over) Under	Percent Variance (Over) Under	Percent Expended of Annual Budget
Payroll Expenses	\$3,155	14.56%	\$2,316	2.67%	29.46%
Taxes, Pen. & Ins.	\$2,794	31.48%	\$6,308	17.77%	26.36%
Personnel Related	\$210	53.55%	\$1,171	74.55%	8.48%
Professional Services	\$740	38.62%	(\$1,927)	(25.13%)	41.71%
Commodities	\$548	53.20%	\$2,881	69.87%	1.36%
Contractual Services	\$2,869	19.90%	\$7,665	13.05%	67.47%
Building & Grounds	(\$1,327)	(23.47%)	(\$789)	(3.49%)	39.31%
Capital Outlay	\$6,503	98.26%	\$26,267	99.23%	0.26%
Utilities	\$972	12.66%	(\$2,393)	(7.79%)	35.74%
Vehicles & Equip.	\$2,083	55.66%	\$4,296	28.70%	23.77%
Technology	\$583	100.00%	\$482	20.65%	26.45%
Infrastructure Maint.	(\$49)	(2.17%)	\$4,832	48.62%	18.37%
Total	\$19,083	25.51%	\$51,110	16.96%	27.71%

Public Works expenses are under the monthly projection by 25.51% and under the year-to-date budget by 16.96%. The following comments are for any category over the year-to-date budget as of August 31, 2011.

Professional Services

- Engineering services are \$1,927 over the \$7,667 year-to-date budget due to charges for items such as Nippersink storm sewer \$1,864, Lakewood Grove ponds \$3,368, and Route 134 sidewalk \$3,000.

Building & Grounds

- B&G contracts is \$360 over the \$1,429 year-to-date budget as the custodial services invoices for Public Works was not split correctly between the General and Water/Sewer Funds. A \$700 reclass was done in September moving ½ of the charges to the Water/Sewer Fund.
- B&G building supplies is \$72 over the \$4,003 year-to-date budget due to the purchase of small equipment, such as a gas powered pruner and a new chain saw.
- Landscaping is \$727 over the \$12,612 year-to-date budget due to the timing of the landscaping contract services.

Utilities

- The street lights – electrical account is \$2,839 over the \$28,800 year-to-date budget due to five monthly payments already recorded for the main street light electrical account.

Building Department

Building Department	Monthly		Percent		Year-to-Date	Percent		Percent Expended of Annual Budget
	Amount	Variance	Year-to-Date	Variance		Year-to-Date	Variance	
	(Over) Under	(Over) Under	(Over) Under	(Over) Under	(Over) Under	(Over) Under	(Over) Under	
Payroll Expenses	\$29	0.14%	\$114	0.14%				30.73%
Taxes, Pen. & Ins.	\$423	5.55%	\$1,392	4.57%				30.43%
Personnel Related	\$204	100.00%	\$619	76.05%				7.98%
Professional Services	(\$578)	(37.30%)	(\$5,086)	(82.06%)				60.69%
Commodities	(\$22)	(11.16%)	\$161	20.32%				26.56%
Utilities	\$22	12.12%	\$89	11.97%				29.34%
Vehicles & Equip.	(\$3)	(0.54%)	(\$843)	(42.15%)				47.38%
Technology	\$83	100.00%	\$333	100.00%				0.00%
Total	\$158	0.51%	(\$3,220)	(2.58%)				31.99%

Building Department expenses are under our projection by 0.51% for the month but are 2.58% over the year-to-date budget. The following comments are for any category over the year-to-date budget as of August 31, 2011.

Professional Services

- Building inspection services is \$77 over the \$267 year-to-date budget due to charges of \$258 for semi-annual elevator inspections in the month of July.
- Engineering expenses are \$2,589 over the \$1,300 year-to-date budget mainly due to charges of \$2,310 for FEMA maps.
- Legal services are \$2,117 over the \$1,000 year-to-date budget due to charges of \$3,117 for services related to the appearance code.
- Plumbing inspection services are \$628 over the \$3,632 year-to-date budget due to higher than anticipated charges for the continued development of the Emerald Bay subdivision.

Vehicles and Equipment

- The gas and oil account is \$413 over the year-to-date budget due to fuel charges higher than the \$3 per gallon budgeted.
- The vehicle repairs account is already at 83.15% of the annual budget due to charges of \$798 in the month of May for brake repairs on vehicle #18.

Other Financing Uses

Other Financing Uses	Monthly Amount (Over) Under	Percent Variance (Over) Under	Year-to-Date (Over) Under	Percent Variance (Over) Under	Percent Expended of Annual Budget
Transfers Out	\$0	0.00%	\$0	0.00%	0.00%
Total	\$0	0.00%	\$0	0.00%	0.00%

A total of \$375,000 is budgeted to be transferred to the 2010 Debt Service Fund. An \$187,500 transfer was budgeted and done in the month of June and the next scheduled transfer will be done in December to cover the debt service payment on January 1st.

WATER & SEWER FUND OPERATING RESULTS

WATER AND SEWER FUND SUMMARY

The table below shows the results of operations for the current month and the four months ending August 31, 2011. For the month, actual results are a negative \$33,085 from the expected monthly deficit of \$24,685. For the four months ending August 31, 2011 actual results are a positive \$285,341 over the expected year-to-date budget deficit of \$134,729.

Water and Sewer Fund Operating Results

	Current Month Budget	Current Month Actual	Year-to-Date Budget	Year-to-Date Actual	Annual Budget	Actual as a % of Annual Budget
Revenues	\$317,419	\$358,807	\$1,194,260	\$1,305,734	\$3,693,038	35.36%
Expenditures	\$342,104	\$416,577	\$1,328,989	\$1,155,123	\$4,231,156	27.30%
Excess (Deficiency)	(\$24,685)	(\$57,770)	(\$134,729)	\$150,612	(\$538,118)	

As a benchmark, for the fourth month of the fiscal year, revenues and expenses should be close to 33.33% of the annual operating budget. Actual revenues are slightly above the benchmark while expenses are also below the benchmark, which shows that spending through the current month in the fiscal year is below projections.

WATER AND SEWER FUND REVENUES

The following is a summary of Water & Sewer Fund revenues by category. The detail that is included in each revenue category can be found in the attached revenue and expense report.

Water & Sewer Fund Revenue by Type

Category	Current Month's Budget	Current Month's Actual	Percent Variance	Year-to-Date Budget	Year-to-Date Actual	Percent Variance	Annual Budget	Actual as a % of Annual Budget
Licenses & Permits	\$0	\$21,900	100.00%	\$0	\$65,700	100.00%	\$0	100.00%
Charges for Services	\$315,783	\$335,620	6.28%	\$1,187,715	\$1,235,478	4.02%	\$3,673,405	33.63%
Investment Income	\$1,469	\$991	(32.54%)	\$5,878	\$3,905	(33.56%)	\$17,633	22.15%
Miscellaneous	\$167	\$296	77.30%	\$667	\$651	(2.35%)	\$2,000	32.55%
Total Revenue	\$317,419	\$358,807	13.04%	\$1,194,260	\$1,305,734	9.33%	\$3,693,038	35.36%

For the month actual revenues are \$41,388 higher than the budget projection and are \$111,474 higher than the year-to-date budget mainly due to \$65,700 in permit fees and \$16,029 LRSD connection fees, both not budgeted.

Licenses, Permits

Year-to-date \$65,700 has been received for developer permit fees related to the Emerald Bay subdivision, which was not budgeted.

Charges for Services:

The major revenue sources in this category are shown in the table below:

Description	Current Month			Year-to-Date			Prior Year	
	Budget	Actual	% Variance	Budget	Actual	% Variance	Actual	Variance
Village Fees	\$130,349	\$140,018	7.42%	\$479,841	\$499,790	4.16%	\$435,669	14.72%
Water Fees	\$85,082	\$90,230	6.05%	\$306,869	\$309,110	0.73%	\$291,678	5.98%
Sewer Fees	\$93,602	\$93,043	(0.60%)	\$374,002	\$376,388	0.64%	\$370,332	1.64%
Total	\$309,033	\$323,292	4.61%	\$1,160,712	\$1,185,287	2.12%	\$1,097,679	7.98%

In addition to the above, the meters held for resale account is \$3,765 over the \$4,000 annual budget and LRSD connection fees of \$16,029 were received, both related to the Emerald Bay subdivision development. The LRSD user fees are tracking \$256 above the projection, water lien revenue of \$230 was received in May, and water and sewer penalties are \$245 above the year-to-date budget.

Investment Income:

The lower year-to-date investment earnings are due to rates less than those assumed in the budget process. Current rates are averaging less than the budget assumption used of 0.50%.

Miscellaneous Income:

Miscellaneous income is slightly below budget, which mainly includes charges to customers for bounced checks (NSF fees).

WATER AND SEWER FUND EXPENDITURES

For the month, actual expenditures are \$74,473 higher than the expected monthly amount of \$342,104. For the four months ending August 31, 2011 actual expenditures are \$173,866 under the year-to-date budget of \$1,328,989. Expenses are at 27.30% of the annual budget, versus the August benchmark of 33.33%. The detail included for each category can be found in the attached revenue and expense report.

Water and Sewer Expenditures

Category	Current Month's Budget	Current Month's Actual	Percent Variance	Year-to-Date Budget	Year-to-Date Actual	Percent Variance	Annual Budget	Actual as a % of Annual Budget
Payroll Expenses	\$29,902	\$22,373	25.18%	\$119,609	\$111,349	6.91%	\$391,937	28.41%
Taxes, Pen. & Ins.	\$11,193	\$8,089	27.73%	\$44,770	\$39,049	12.78%	\$140,140	27.86%
Personnel Related	\$370	\$358	3.39%	\$1,482	\$358	75.85%	\$4,445	8.05%
Professional Services	\$24,721	\$72,019	(191.33%)	\$94,833	\$181,396	(91.28%)	\$287,200	63.16%
Commodities	\$6,507	\$104	98.40%	\$16,227	\$10,679	34.19%	\$38,982	27.39%
Contractual Services	\$3,611	\$2,083	42.31%	\$14,442	\$9,390	34.98%	\$115,958	8.10%
Building & Grounds	\$5,164	\$970	81.22%	\$10,157	\$5,308	47.75%	\$23,590	22.50%
Capital Outlay	\$6,363	\$38	99.40%	\$25,453	\$38	99.85%	\$76,360	0.05%
Water & Sewer Improvements	\$44,255	\$794	98.21%	\$177,018	\$6,204	96.50%	\$531,055	1.17%
Utilities	\$196,782	\$306,059	(55.53%)	\$755,088	\$747,968	0.94%	\$2,322,976	32.20%
Vehicles & Equipment	\$4,494	\$2,243	50.09%	\$17,977	\$13,948	22.42%	\$53,932	25.86%
Charges for Services	\$1,531	\$1,298	15.21%	\$6,125	\$5,623	8.20%	\$18,375	30.60%
Technology	\$858	\$0	100.00%	\$3,433	\$573	83.31%	\$10,300	5.56%
Infrastructure Maintenance	\$6,353	\$148	97.66%	\$25,410	\$5,557	78.13%	\$76,230	7.29%
Debt Service	\$0	\$0	0.00%	\$16,963	\$17,685	(4.26%)	\$139,676	12.66%
Total Expenses	\$342,104	\$416,577	(21.77%)	\$1,328,989	\$1,155,123	13.08%	\$4,231,156	27.30%

The following comments are for any category over the year-to-date budget as of August 31, 2011.

Professional Services

- Legal fees are already at 71.16% of the annual budget.

Debt Service

- The debt service payment in the month of July was \$722 over the year-to-date budget. The interest payment in July is higher (\$17,685) than the payment due January 2012 (\$16,241), for budget purposes it was split 50/50, or \$16,963 for both payments.

**OPERATING RESULTS OF OTHER FUNDS
REVENUES**

The table that follows are all other funds and the total budget and actual revenues for the month. The detail for each fund's revenue can be found in the attached revenue and expense report.

Funds	Fund #	Current Month's Budget	Current Month's Actual	Percent Variance	Year-to-Date Budget	Year-to-Date Actual	Percent Variance	Annual Budget	Actual as a % of Annual Budget
Special Revenue									
Motor Fuel Tax	10	\$41,283	\$39,984	(3.15%)	\$157,243	\$139,019	(11.59%)	\$495,271	28.07%
SSA #1 Bright Meadows	16	\$389	\$289	(25.64%)	\$12,196	\$12,089	(0.88%)	\$23,958	50.46%
Debt Service Funds									
2003 Bonds Debt Service	22	\$44,809	\$40,029	(10.67%)	\$135,122	\$125,081	(7.43%)	\$428,731	29.17%
2005 Bonds Debt Service	24	\$22,866	\$22,933	0.29%	\$94,106	\$93,562	(0.58%)	\$283,645	32.99%
2010 Bonds Debt Service	26	\$8,107	\$7,259	(10.46%)	\$231,108	\$227,742	(1.46%)	\$540,629	42.13%
Capital Project Funds									
Capital Projects	35	\$16,228	\$10,700	(34.06%)	\$100,092	\$64,694	(35.37%)	\$468,564	13.81%
Enterprise Funds									
Commuter Parking	51	\$8,218	\$7,447	(9.38%)	\$35,000	\$58,440	66.97%	\$108,449	53.89%
Agency Funds									
Working Cash	81	\$68	\$46	(31.92%)	\$2,066	\$1,858	(10.08%)	\$4,067	45.69%
Builders Escrow	83	\$10	\$4	(60.78%)	\$41	\$15	(62.85%)	\$123	12.38%

Special Revenue Funds

The one major revenue source in this fund category is shown in the table below:

<u>Description</u>	<u>Current Month</u>			<u>Year-to-Date</u>			<u>Prior Year</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Actual</u>	<u>Variance</u>
Motor Fuel Tax	\$41,177	\$39,962	(2.95%)	\$156,819	\$138,942	(11.40%)	\$139,228	(0.21%)

Interest income in the Motor Fuel Tax Fund is also lower then the year-to-date projection. SSA #1 Bright Meadows property tax receipts of \$11,984 are below the year-to-date budget of \$12,120, but interest income is slightly higher then anticipated.

Debt Service Funds

The major revenue sources in this fund category are shown in the table below:

<u>Description</u>	<u>Current Month</u>			<u>Year-to-Date</u>			<u>Prior Year</u>	
	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>% Variance</u>	<u>Actual</u>	<u>Variance</u>
Electric	\$43,092	\$37,453	(13.09%)	\$119,356	\$107,809	(9.67%)	\$113,811	(5.27%)
Gas	\$0	\$0	0.00%	\$54,125	\$49,638	(8.29%)	\$152,840	(67.52%)
Telephone	\$32,648	\$32,757	0.33%	\$134,369	\$133,643	(0.54%)	\$138,423	(3.45%)

Year-to-date all utility tax revenues are below the projections through August 31st. Below is a summary of the major revenues that support all debt service payments in the three budgeted debt service funds. The four major revenues listed account for ninety-nine percent of the budgeted debt service funds revenues.

Debt Service Major Revenue Summary

Description	Annual Budget	Year-to-Date Budget	Year-to-Date Actual	Dollar Variance	Percent Variance
Utility Tax Electric	\$385,000	\$119,356	\$107,809	(\$11,547)	(9.67%)
Utility Tax - Gas (1)	\$87,500	\$18,944	\$17,373	(\$1,570)	(8.29%)
Utility Tax Telephone	\$405,000	\$134,369	\$133,643	(\$726)	(0.54%)
Transfers In	\$375,000	\$187,500	\$187,500	\$0	0.00%
Total Major Revenues	\$1,252,500	\$460,168	\$446,325	(\$13,843)	(3.01%)
All Other Revenues	\$505	\$168	\$60	(\$108)	(64.27%)
Total Revenues	\$1,253,005	\$460,337	\$446,385	(\$13,951)	(3.03%)

(1) These amounts represent 35% of the gas tax receipts; the other 65% is recorded in the Capital Improvements Fund.

Capital Projects Funds

Revenue in the Capital Projects Fund is below the projection due to no reimbursement received to-date for the McGillis Bridge project budgeted year-to-date at \$64,000. However, \$32,264 in developer impact fees were received for the continued development of the Emerald Bay Subdivision.

Enterprise

The one major revenue source in this fund is shown in the table below:

Description	Current Month			Year-to-Date			Prior Year	
	Budget	Actual	% Variance	Budget	Actual	% Variance	Actual	Variance
Commuter Lot Revenue	\$8,180	\$7,438	(9.08%)	\$34,850	\$34,378	(1.36%)	\$33,927	1.33%

Interest income is also less then the year-to-date budget due to lower rates then what was projected. In addition, a refund of \$24,029 for 2007 property tax payments was received in the month of July and recorded in the miscellaneous receipts account.

Agency Funds

The Working Cash Fund has a negative year-to-date budget variance due to property tax receipts \$190 lower then the year-to-date budget. The Builders Escrow Fund has a negative year-to-date budget variance due to interest income less then budgeted due to lower rates then what was projected.

**OPERATING RESULTS OF OTHER FUNDS
EXPENDITURES**

The table that follows includes all other funds and the total budget and actual expenses for the month. The detail for each fund's expenses can be found in the attached revenue and expense report.

Funds	Fund #	Current Month's Budget	Current Month's Actual	Percent Variance	Year-to-Date Budget	Year-to-Date Actual	Percent Variance	Annual Budget	Actual as a % of Annual Budget
Special Revenue									
Motor Fuel Tax	10	\$36,075	\$3,913	89.15%	\$144,302	\$30,612	78.79%	\$427,280	7.16%
SSA #1 Bright Meadows	16	\$3,679	\$821	77.68%	\$14,692	\$9,063	38.31%	\$29,525	30.70%
Debt Service Funds									
2003 Bonds Debt Service	22	\$0	\$0	0.00%	\$85,497	\$85,496	0.00%	\$414,994	20.60%
2005 Bonds Debt Service	24	\$0	\$0	0.00%	\$33,158	\$33,158	0.00%	\$272,316	12.18%
2010 Bonds Debt Service	26	\$0	\$0	0.00%	\$212,017	\$212,016	0.00%	\$530,033	40.00%
Capital Project Funds									
Capital Projects	35	\$79,150	\$16,074	79.69%	\$316,599	\$70,703	77.67%	\$949,796	7.44%
Enterprise Funds									
Commuter Parking	51	\$4,105	\$4,101	0.11%	\$14,292	\$11,466	19.77%	\$40,615	28.23%

Special Revenue Funds

Seventy-five percent of the annual budgeted Motor Fuel Tax Fund expenses relate to roadway improvements of which \$0 has been spent through month end. All other accounts in this fund were under the year-to-date budget with the exception of gravel expense, pavement marking and storm sewer maintenance. Gravel expense is \$3,478 over the \$4,022 annual budget due to gravel purchases of \$7,500 for road shoulders. The pavement parking account is at the annual budget of \$5,000 due to the purchase of thermoplastic paint. The storm sewer maintenance account is \$581 over the \$775 year-to-date budget due to storm sewer repairs on Lakewood Terrace in the amount of \$1,192 in July.

Ninety-eight percent of the budgeted SSA #1 Bright Meadows expenses relate to landscaping charges of which \$9,048 was spent through month end, budgeted year-to-date at \$14,500.

Debt Service Funds

In the month of June, semi-annual interest payments were made on all bond series and all Debt Service Funds are at budget at month end.

Capital Projects Funds

Of the \$70,703 spent to-date, expenses relate to the items listed below:

<u>Project Name</u>	<u>Dollar Amount</u>	<u>Percent of Total</u>
Maple Lane	\$21,303	30.13%
MacGillis Drive Bridge	\$3,825	5.41%
Long Lake Paving	\$40,466	57.23%
Tree Purchases	\$1,520	2.15%
Total Project Expenses Listed	\$67,113	94.92%
Total Y-T-D Expenses	\$70,703	

Enterprise

All Commuter Parking Lot Fund categories were under the year-to-date budget.

Agency Funds

There are no budgeted expenses for Agency Funds.

INVESTMENT ACTIVITY

The Village's cash and investment holdings totaled \$15.6 million at the end of the month, with cash & investments changes since May 1st by fund listed below.

Change in Cash and Investments Balances				
Funds	Fund #	May 1st Cash & Investments	Month End Cash & Investments	Change in Cash & Investments
General Fund	01	\$4,977,178	\$6,043,330	\$1,066,152
Special Revenue				
Motor Fuel Tax	10	\$518,900	\$627,307	\$108,407
SSA #1 Bright Meadows	16	\$98,141	\$101,167	\$3,026
Debt Service Funds				
2003 Bonds Debt Service	22	\$73,619	\$113,203	\$39,585
2005 Bonds Debt Service	24	\$47,863	\$108,268	\$60,405
2010 Bonds Debt Service	26	\$44,652	\$60,378	\$15,726
Capital Project Funds				
Capital Projects	35	\$1,075,500	\$1,069,491	(\$6,009)
Enterprise Funds				
Water & Sewer Fund	50	\$7,021,581	\$7,175,419	\$153,838
Commuter Parking	51	\$176,363	\$223,337	\$46,974
Agency Funds				
Working Cash	81	\$24,755	\$26,613	\$1,858
Builders Escrow	83	\$48,468	\$44,999	(\$3,469)

The Village's cash total cash position of \$15.6 million at the end of the month does not include the Police Pension Fund investments, which are subject to the control and oversight by a separate board and the Lakewood Grove Special Service Area (SSA) Funds cash accounts as the village only acts as an agent for the property owners in the SSA's.

Presently, all idle cash is held in short-term money market accounts. The table that follows lists the cash and cash equivalent balances per fund.

Summary of Cash and Investments by Fund

Funds	Fund #	Cash & Cash Equivalents	Investments	Total Cash and Investments	Percent of Overall Portfolio
General Fund	01	\$6,043,330	\$0	\$6,043,330	38.76%
Special Revenue					
Motor Fuel Tax	10	\$627,307	\$0	\$627,307	4.02%
SSA #1 Bright Meadows	16	\$101,167	\$0	\$101,167	0.65%
Debt Service Funds					
2003 Bonds Debt Service	22	\$113,203	\$0	\$113,203	0.73%
2005 Bonds Debt Service	24	\$108,268	\$0	\$108,268	0.69%
2010 Bonds Debt Service	26	\$60,378	\$0	\$60,378	0.39%
Capital Project Funds					
Capital Projects	35	\$1,069,491	\$0	\$1,069,491	6.86%
Enterprise Funds					
Water & Sewer Fund	50	\$7,175,419	\$0	\$7,175,419	46.02%
Commuter Parking	51	\$223,337	\$0	\$223,337	1.43%
Agency Funds					
Working Cash	81	\$26,613	\$0	\$26,613	0.17%
Builders Escrow	83	\$44,999	\$0	\$44,999	0.29%

The following are additional investment reporting schedules.

Investment Transactions For The Month

Fund	Institution	Type	Amount	Purchase Date	Maturity Date	Interest Rate
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----- None -----

Listing of Investments Held By Fund

Fund	Institution	Type	Amount	Purchase Date	Maturity Date	Interest Rate
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----- None -----

List of Investments by Maturity Date

Fund	Institution	Type	Amount	Purchase Date	Maturity Date	Interest Rate
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----- None -----

Portfolio Diversification

Institution	Type	Amount Held	% of Portfolio
Petty & Register Cash	Cash	\$1,200	0.01%
Charter One	Money Market	\$4,273,932	27.41%
Illinois Funds	Money Market	\$2,254,512	14.46%
PNC	Money Market	\$968,223	6.21%
Chase	Money Market	\$3,777,206	24.22%
First American	Money Market	\$755,007	4.84%
NorStates	Savings, NOW, MM	\$3,563,432	22.85%
	Total Portfolio	\$15,593,512	

Per the investment policy no financial institution shall hold more than 50% of the Village's portfolio. Illinois Funds shall not exceed 40% of portfolio.

Respectfully submitted,

Steven J. Shields

Steven J. Shields
Finance Director/Treasurer