

**Village of Round Lake
Water and Sewer Bill Payment Arrangement**

Account #: _____

Name: _____

Address: _____

Phone: _____

Total Amount Due: _____

I hereby state that I will pay the total amount due as indicated above according to the payment schedule shown below. I am aware that water service will be discontinued if payments are not made according to the due dates below and that I must pay all current bills that come due during the term of this arrangement.

Should water service be discontinued there is a reinstatement of water service fee. Payments are applied first to any past due balances. The customer is responsible for any penalties that may be charged on the account for current bills that remain unpaid for 20 days.

Payment plans may be offered **not more than once to the same customer** and may not be for a time period in excess of six months. (Village Code, Section 13.04.080, J.a.)

Installment Number	Due Date	Amount	Date Received
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Signature of Service Customer: _____

Date: _____

Finance Clerk Initials: _____

Finance Director Signature: _____