



Village of Round Lake

Police Officer Recruitment 2017 Application Checklist & Receipt

**** RETURN THIS FORM WITH YOUR APPLICATION****

Applicant Name (Last, First, MI): _____

Applicant Social Security Number: _____

Applications must be submitted in person at the Round Lake Police Department, 741 West Townline Road, Round Lake, Illinois no later than **April 17, 2017 at noon**. *Applications will not be accepted by mail or courier and any application submitted after the deadline will not be accepted.*

At time of submission, applications must also be accompanied by *legible* copies of the following:

- Driver's license (front and back if you received a renewal sticker) (Verified by: _____)
- Copy of birth certificate from a county or municipal agency (Verified by: _____)***
- Copies of high school transcripts or proof of high school equivalent certification in an envelope sealed by the certifying institution, if applicable. (Verified by: _____)***
- Copies of college transcripts or law enforcement officer training certificate in an envelope sealed by the certifying institution, if applicable. (Verified by: _____)***
- Copy of Northeastern Illinois Public Safety Training Academy (NIPSTA) P.O.W.E.R. Test card showing proof of successful P.O.W.E.R. Test completion in the 12-months prior to **April 17, 2017 (Due Prior to beginning written test)** (Verified by: _____)
- Copy of military discharge papers, if applicable. (Verified by: _____)

DO NOT WRITE BELOW THIS LINE

Date Received: _____ Time Received: _____

Applicant Number: _____ Received by: _____

Receiving official, complete this form, keep original for file and give copy to applicant.

How did applicant hear about job opening? Blue Line Water Bill College Posting

Village Website Social Media Word of Mouth Present Employee

***Certified copies shall be required upon offer of employment