



Village of Round Lake

442 North Cedar Lake Road Round Lake, IL 60073

847-546-5400 fax 847-546-5405

www.eroundlake.com

Special Events Meeting Minutes

March 27, 2014

Village Hall

6:00 p.m.

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Trustee Wicinski.

In attendance: Trustee Wicinski, Trustee Simoncelli, Ted Lohman, Martha Koechig and James Hult

2. APPROVAL OF MEETING MINUTES: 3/13/14

Minutes were approved as presented.

3. OPEN DISCUSSION AND PLANNING

Arbor Day:

Trustee Wicinski proposed that the meeting dates for Special Events be changed to the Regular Board Meeting nights at 6:00 p.m. stating that this would make it easier for the rest of the Board Members to attend since they will be in attendance at 7:00 p.m. for the Regular Board meetings. Trustee Simoncelli was unsure if she could arrive on Monday's by 6:00 p.m. ; however, Trustee Wicinski also proposed that sub-committees might be created that could concentrate on certain responsibilities and activities. Reports could then be produced and submitted to the Special Events Committee prior to the meetings in order to have better planning control.

The Special Events surveys are due April 5 and they will be reviewed at the next Special Events meeting.

Mr. Hult stated that he contacted the Volo Bog for the Arbor Day Event. More details to follow. He stated that Elena Lara who formally worked at the Round Lake Library knows the folks at Volo Bog and Elena's email was to be provided by Martha Koechig to Mr. Hult.



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Trustee Simoncelli stated that she left two messages with the Village School's Choir Director, but they had not responded so she was to contact the Round Lake High School's Choir Director.

It was reported that Trustee Newby picked up all the signs for the Arbor Day Event and Public Works is to place those signs throughout the Village.

The mud type snack that was mentioned at previous meetings is to indeed be part of the Arbor Day Event for the kids.

Discussion was had on whether an employee of the Village who has purchased a raffle ticket, could they keep the tree or plant. The response was that the paid ticket raffle is open to all, even non-residents. The free trees or plants is only for the Round Lake residents.

Home Town fest:

Trustee Wicinski referenced a check off list that she created and then started the discussion.

Trustee Simoncelli stated that she has a Spiderman Bouncy House, that she considered sharing for this event; however, liability is an issue.

Mr. Lohman will put on the puppet show again. He is to contact his friend for the car show. The car show is to be located at the same spot as last year. A request was made to have more modern cars at this show. He also reminded all that one of the fire trucks will be available if there are no incidents that would call for that truck that day.

Discussion was had on possibly having Charities participate and a request to consider/recommend Charities was made for future discussion.



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4. SPECIAL EVENT DATES

- a. Arbor Day is scheduled for Saturday, May 3, 2014
- b. National Night Out is Tuesday, August 5, 2014
- c. Home Town Fest is September 6, 2014
- d. Tree Lighting is scheduled for Friday, December 5, 2014

5. ADJOURN

The meeting adjourned at 6:30 p.m.

Next meeting dates: April 10

Date Minutes Approved: 4/21/14