MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
May 21, 2012
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY JAMES DIETZ, VILLAGE PRESIDENT AT 7:55 P.M. (00:00:05)

1. ROLL CALL: Clements-here, Newby-here, Sandoval-here, Simoncelli-here, Triphahn-here, Wicinski-here. (00:00:10)

2. APPROVAL OF MINUTES

   ▪ Motion by Wicinski, Seconded by Simoncelli, to Approve the Minutes of the Committee of the Whole Meeting of May 7, 2012. (00:00:24)

     Roll Call: Newby-yes, Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes, Clements-yes.

3. PUBLIC COMMENT: There was no Public Comment.

4. COMMITTEE OF THE WHOLE

   - Community Development: No Report.
   - Human Resources and Finance (00:00:58)
     - Reimbursement of Fees: Currently there is nothing in the Village Code for escrow accounts for newly proposed developments or for other types of petitions filed with the Village for which it is necessary to retain certain professional services. The consensus of the Board is to move this forward and add to the Village Code, Chapter 3.04.30.
   - Public Works, Facilities and Capital Assets, and Engineering (00:03:22)
     - Public Works Personnel Hiring Requests (Full-Time): Currently there is an opening for one full time position that has been vacant since October of 2011. Director Kroop is assessing and defining the essential infrastructure operations and repair needs of the Village. Filling this position now will help provide resource for summer work and put the Village in a better position for winter. There was discussion on the idea of hiring more than one employee or seasonal help. There consensus of the Board is to start the hire process for one Full Time Maintenance Worker 2 Position.
     - Acceptance of Public Improvements in the Heron Bay Subdivision and Begin the One Year Maintenance Period: Northwest Boulevard, Inc. has requested the Village to release their letter of credit and to enter into a 1-year maintenance surety. The Board concurs to move this to the next Regular Board Meeting.
     - Discussion of the Alley between Avalon and Il Route 134: Director Kroop went over the options to provide drainage in the alley behind Iron Horse Grill and

change the slope of the drainage and convey runoff to existing 12" stormsewer near Classy Chassis. This is not in the budget; an estimate cost would be approximately $67,000. Baxter & Woodman has agreed to look into the work that was done previously and report his findings. More investigating is necessary to determine what option to move forward with.

  - Motor Fuel Tax Resolution for the Lakewood Terrace Construction Project was presented for discussion. The Village has received funding from the 2012 Community Development Block Grant Program (CDBG) and Motor Fuel Tax (MFT) for the project which includes road reconstruction, curb and gutter, stormsewer and the water main to a section of Lakewood Terrace from Cedar Crest Court to Spankey Court. The consensus of the Board is to move this to the next Regular Board Meeting.
- Special Events: Reminders: Memorial Day Parade on Monday is a silent precession and the planning committee has requested that no candy be thrown or handed out. Home Town Fest Committee Meeting is Tuesday at 7:00 p.m.
- Building and Zoning (00:42:40)
  - ARC Code Revisions was reviewed. (Chapters 2.42 and 15.32). The number of ARC members and the role will be changing slightly to address variances from the proposed codes in lieu of reviewing and approving all signs, facades, and new development. There will be a hearing in June to review the proposed changes to the Zoning Code. There was some discussion of editing the Building Commissioner in the code or to revise the duties of Administrator to fill the vacancy. The preference of the Board is to add the Village Administrator to fill the position if the Building Commissioner is not available. The Board discussed the pay of the Committee Members and to consider making all the Committee Members volunteer roles to be consistent with all Committees. The consensus of the Board is to bring the proposed revisions to the next Regular Board Meeting and to discuss the pay for Committee Members at the next Committee of the Whole Meeting.
- Police (01:03:30)
  - Police Vehicle and Associated Equipment Purchases was requested. This would be three 2013 Ford Interceptors to replace fleet vehicles. Lowest bid is from Currie Motors. The equipment from the replaced vehicles will be used as much as possible with the use of conversion kits. The consensus of the Board is to move this to the next Regular Board Meeting.
  - Part Time Police Personnel Ordinance Revision to comply with state regulations was submitted. The number of hours a part-time officer may work within a calendar year is restricted. The consensus of the Board is to bring this to the next Regular Board Meeting.
- Administration (01:10:50)
  - Adelbert Smith Park Discussion: A presentation was given to the Board on the planning process for the newly acquired park property. The release document was explained and guides given on why it is necessary for the Village acquire this from the property owners.
  - Revise the Intergovernmental Agreement Revising and Establishing the Cencom E9-1-1 Public Safety Communications Center and Operations Board of Directors and Operating Procedures for the Enhanced 9-1-1 Emergency Telephone System

to add Antioch as a Member was presented. The Concesus of the Board is to move this to the next Regular Board Meeting.

5. SUGGESTED NEW TOPICS:
   - Committee Members Compensation
   - Investment Policy

6. EXECUTIVE SESSION: There was no Executive Session at the Committee of the Whole Meeting.

7. Motion by Newby, Seconded by Simoncelli, to Adjourn the Committee of the Whole Meeting. Verbal Vote: All Ayes.

The Committee of the Whole Meeting Adjourned at 9:39 P.M.

APPROVED: 6/4/12