



**VILLAGE OF ROUND LAKE**  
442 N. Cedar Lake Road  
Round Lake, Illinois 60073  
847-546-5400/Fax:847-546-5405  
[www.eroundlake.com](http://www.eroundlake.com)

## Application for a Raffle License

### 1. Applicant Background Information [please print answers clearly]

a. Name of organization (applicant): _____ Name of agent (if applicable): _____	
b. Address: _____ _____ Mailing Address (if different): _____ _____	
c. Phone number:	d. Fax number:
e. Email address:	f. Website:
g. Has applicant organization existed continuously for at least 5 years? [circle one] YES / NO	
h. Date and place of organization's formation/incorporation:	
i. Is applicant a not-for-profit organization? [circle one] YES / NO	
j. Choose one category to describe applicant organization [refer to information sheet for category definitions]: (1) Business (2) Charitable (3) Education (4) Fraternal (5) Labor (6) Religious (7) Veteran's Organization	
k. Purpose of the Raffle:	
l. Describe the activities and/or purpose of the applicant organization:	
m. List dates of any previous applications for a raffle license: Were the applications granted? [circle one] YES / NO If yes, list dates of previous licensed raffles:	

### 2. Number of Raffles

License valid for one or a specific raffles, not to exceed 12 months

a. Applicant requests license to conduct [choose one]:	<b>Date(s):</b> _____
___ one single raffle [please skip to question 3]	
___ more than one raffle, to be conducted during a specified time not to exceed one year (a "recurring raffle")	
Indicate total number of raffles to be held: _____	

### 3. Raffle Tickets

Note: The maximum price that may be charged for each raffle chance or ticket is \$100. The maximum number of days during which chances may be issued or sold is 365 days. Tickets must be sold in Round Lake. No person under the age of 18 may participate in the conducting of raffles.

a. Number of tickets to be sold:	b. Price per ticket (cannot be more than \$100):
c. Time period during which tickets will be sold [list date(s) and time(s)] (not more than 365 days):	
d. Area(s) or location(s) tickets will be sold (in Round Lake):	

### 4. Raffle Prizes

Note: The aggregate retail value of all prizes or merchandise awarded by a single licensee in a single raffle is limited to \$100,000. No single prize may have a maximum retail value of more than \$100,000.

e. Does applicant own the premises at each location where raffle drawing is to be held? [circle one] YES / NO (If yes, skip to question 5.)
f. If no, will applicant lease/rent/pay owner for use of the premises? [circle one] YES / NO List premises to be rented, owner, and indicate whether owner has a valid raffle license or has applied for license: <u>Location &amp; type of location (i.e., 'church')</u> <u>Owner</u> <u>Owner is licensed / has applied for license (explain)</u> _____ _____
Note: By law, a licensee may rent premises to hold a raffle only from an owner who is also licensed.

### 5. Raffle Manager

Note to applicant: Applicant must designate a "raffle manager" to supervise and control the raffle.

a. Name of designated raffle manager:	b. Manager Address:
c. Manager Phone:	d. Manager Fax:
e. Choose one:    _____ A copy of the manager's fidelity bond is attached _____ By unanimous vote of applicant organization members, waiver of bond was approved	

**6. Applicant Statement [must be signed by both presiding officer and secretary of organization]**

The undersigned, under oath, hereby state as follows:

1. That the applicant organization is a not-for-profit organization that has been in continuous existence for the five years preceding this application date, and during that entire period it has maintained a bona fide membership actively engaged in carrying out its objectives;
2. That no officer, director or employee, whether compensated or not, of applicant organization, and no person who is to participate in the management or operation of applicant organization's raffle and if applicant is a firm or corporation, no person who has a proprietary, equitable or credit interest, or is employed by or active in applicant firm or corporation was ever convicted of a felony, was ever or is currently a professional gambler or gambling promoter, or is a person who is not of good moral character;
3. That should a raffle license be granted to applicant:
  - a. Each such license shall be valid for only one raffle or for a specific number of raffles to be conducted during a specified period not to exceed one year;
  - b. Such license may be suspended or revoked by the corporate authorities in the event of violation of the Village of Round Lake Municipal Code or applicable state law;
  - c. The entire net proceeds of the raffle will be exclusively devoted to the lawful purposes of the applicant organization;
  - d. No person except a bona fide member of the applicant organization will participate in the management or operation of the raffle;
  - e. No person will receive any profit for participating in the management or operation of the raffle;
  - f. No person under the age of 18 will participate in the raffle, including the raffle drawing, on behalf of the organization. Any person under 18 who is within the area where winning chances are being determined, or where the winning ticket drawing is taking place must be accompanied by his or her parent or guardian.

The undersigned upon oath state and represent that they have personal knowledge of all facts and statements made in the foregoing application and they are true and accurate and presented without reservation.

By: \_\_\_\_\_  
Signature of President/Presiding Officer

\_\_\_\_\_  
Signature of Secretary

\_\_\_\_\_  
Printed Name of President/Presiding Officer

\_\_\_\_\_  
Printed Name of Secretary

\_\_\_\_\_  
Name of Applicant Organization

\_\_\_\_\_  
Date

Return completed application and \$10.00 license fee to:  
Village Clerk, Village of Round Lake,  
442 N. Cedar Lake Road, Round Lake, Illinois 60073

Subscribed and sworn to before me this  
\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Application is: _____ Approved _____ Denied
Date of approval/denial: _____
_____ Village Clerk
[                      Village Seal                      ]