

AGENDA
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
September 16, 2013
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1 Approve the Minutes of the Committee of the Whole Meeting of September 3, 2013

2.2 Approve the Minutes of the Special Committee of the Whole Meeting of September 5, 2013

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- Community Development
 - SBA Incubator Program
- Human Resources and Finance
 - Exchange Server Purchase
- Public Works, Facilities and Capital Assets, and Engineering
 - Nippersink IGA
 - Award Bid for Fencing of the Two Water Towers
 - Clean-up of Hydraulic Spill on Road by Waste Management
 - Up-date of Tree Replacement Program
- Special Events
 - Hometown Fest
- Building and Zoning
 - Chickens as Pets
- Police
- Administration
 - Management Consultant Contract
 - IT Project Consultant

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

7. ADJOURN

DRAFT

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
September 3, 2013
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 8:39 P.M.

1. ROLL CALL

Present: Trustees Clements, Frye, Newby, Triphahn, Wicinski,
Absent: Trustee Simoncelli

2. APPROVAL OF MINUTES

Mayor MacGillis asked for an Omnibus approval on items 2.1, 2.2, 2.3 & 2.4. Motion by Trustee Wicinski, Seconded by Trustee Newby. Upon a unanimous voice vote the Mayor declared the motion carried.

2.1 Approve the Minutes of the Committee of the Whole Meeting of August 19, 2013

Approved – Omnibus Vote

2.2 Approve the Minutes of the Special Committee of the Whole Meeting of August 8, 2013 & Continuation to August 12, 2013

Approved – Omnibus Vote

2.3 Approve the Minutes of the Special Committee of the Whole Meeting of August 15, 2013

Approved – Omnibus Vote

2.4 Approve the Minutes of the Special Committee of the Whole Meeting of August 22, 2013

Approved – Omnibus Vote

3. PUBLIC COMMENT

Resident Jodi Auskalnis, of Hampton Dr in Madrona Village, had concerns regarding the intersection of Cedar Lake Road and Town Line Rd, due to the weeds and it being difficult to see. Public Works Director Ron Kroop stated that it's County right away but will contact someone to take care of it. Ms. Auskalnis also mentioned the cross walk by Park School – the North Side, and that residents park very close to the cross walk and when a child is trying to cross they are hidden by the car that is sitting there. Ms. Auskalnis last item mentioned vehicles speeding on Newbridge and Wild Spring by the school while on their cell phones. The Chief will send extra patrols and with the new parking ordinance that is going into effect it will be easier to enforce. The Board also asked that something be posted on our website and in the Village Newsletter for the residents to see.

4. COMMITTEE OF THE WHOLE

- Community Development
 - SBA Incubator Program

Trustee Frye stated he has no further update at this time. The information he's received thus far from his research unfortunately brings him back to the start. He feels that it might be something that the Village would have to initiate first in order for it to be successful and will discuss with the Mayor and Village Administrator. Trustee Frye asked that the item remain on the COTW agenda

- Human Resources and Finance
 - Benefit Program Renewals

Finance Director Steve Shields gave a brief update on the Village Health Insurance as part of the annual insurance renewal process. The Villages insurance Broker, Marc Newman, from GCS Financial also attended the meeting should there was any questions. FD Shields stated GCG Financial obtained quotes for a health insurance benefit plan. The renewal premium for Blue Cross Blue Shield came in on average 10.97% over the current year premium. Three other quotes were received all of which were higher than the renewal quote from BCBS. BCBS premiums will increase another 4% effective January 1, 2014 due to the Affordable Care Act taxes and fees applicable at that time. Even with the additional 4% increase January 1st, BCBS still had the lowest proposal amount. FD Shields stated that they had budgeted 10% and the increase came in at 11% plus the 4% at the beginning of the year.

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Public Works, Facilities and Capital Assets, and Engineering
- Special Events
 - Hometown Fest

Trustee Wicinski reminded everyone that the event is September 21, 2013 and there will be a meeting this coming Thursday at 6:00 pm at the Village Hall

- Building and Zoning
 - Two Special Use Permit Ordinances for Boxing Ring and Outdoor Auction Facility

The Mayor stated that these two items will be heard at the next Zoning meeting set for September 10, 2013 and should be back on the next agenda.

- Police

Chief Gillette briefly mentioned that the land located in Round Lake Park off of Route 120 by Curran Road, the land owner is allowing hunting on the property and he has received several complaints from our residents in regards to it. He will be working on a resolution with the land owner and the Village of Round Lake Park.

- Administration
 - Administration Fee for DUI/Towing Vehicles

The Mayor referred to Village Attorney Eric Yehl to discuss. Mr. Yehl discussed the details of the Ordinance Amending the Village Code providing for an administrative and processing fee for impounding of vehicles which is in addition to any towing or

storage fees that might be imposed. A handout was provided listing administrative towing fees as of September 1, 2013 for the surrounding communities.

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

5. SUGGESTED NEW TOPICS
NONE

6. EXECUTIVE SESSION
NONE

7. ADJOURN

Motion by Trustee Newby, Seconded by Trustee Triphahn to adjourn the Committee of the Whole meeting at 9:03 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President

DRAFT

VILLAGE OF ROUND LAKE
SPECIAL COMMITTEE OF THE WHOLE MEETING
September 5, 2013
442 N. Cedar Lake Road, Round Lake, IL 60073
6:00 P.M.

MINUTES

CALL TO ORDER: THE HOME TOWN FEST WAS CALLED TO ORDER BY COMMITTEE CHAIR TRUSTEE VICKIE WICINSKI AT 6:01 P.M.

Roll Call: Trustees Wicinski, Simoncelli, Newby

Also in Attendance were: Public Works Director Ron Kroop, James Hult, Sonia Sandoval, Keith Triphahn, Mayor Dan MacGillis & Clerk Patty Blauvelt.

1.0 PUBLIC COMMENT- None

2.0 COMMITTEE OF THE WHOLE

2.1 Special Events – Home Town Fest

2.2 New Business – Some of the main topics discussed were:

Advertising/Flyers: Trustee Newby and Keith Triphahn started delivering flyers to businesses in the Downtown area. Trustee Wicinski will help out on Sunday.

Donations/Sponsor Letters: Trustee Simoncelli sent 87 letters out. Trustee Newby asked to see the list to maybe add to it.

Music: It was mentioned that Yolanda Lomeli preferred that the band Jose's had – the kid's band –didn't play and said that she had a band instead, but was at \$700.an hour. It was suggested to Ms. Lomeli to reach out to that band and to let Trustee Newby know. Since there is a time crunch, a deadline of Monday to find out for sure, needs to be put in place. If nothing is heard by then Mayor MacGillis has a band to fill in at a cost of \$400. A sound system would also be needed then.

Location: Completed

Stage: Big Top Tent 16 x24 x 2ft high w/top @\$850.00 Mayor will need to sign the contract and they will set up on the Friday before.

Boy Scouts: Concerns on the new location of the rope bridge and it interfering with the band and the ability to hear the spotters talking to the kids. Upon discussion it was suggested it be moved back to the old location that it had been at and a walking path will be mowed for the spotters or parents to walk along side of the kids. Rope bridge will be set up Friday PM. Climbing wall is either coming Friday or Saturday. Contact Person is Kathy and her home number was provided. Trustee Newby also has her cell number

Food Venders: Trustee Newby will give an updated list, but did mention that so far there is Lomeli's, LaLuz, Copa's, Scotty's, Papa Saverios – there is also someone with ice cream and maybe a funnel cakes vender

Waste Management: Completed

Games: No Update

Tables & Chairs: Completed

Beer & Wine Tent – Completed – Also providing water and soda

Car Show: Ted was not there but it was mentioned that flyers are done and being handed out at other shows.

Bingo: Completed Table and Chairs provided by LaLuz and the PA system Ted has.

Crafter Venders- Trustee Newby will send the application to Shanna at the Chamber.

Fire Dept.: Completed

Mobile Eye: Completed

Face Painting – There will be two church groups doing face painting. Since both of them are not charging the committee felt there is not a problem with having both do it. – no update

Contests: Taco eating contest –Yes. Officer Molidor will do the pie baking contest, double and single crust pies. He will work on the judges later on. – no update

Festival Shirts: Trustee Newby will work with Joe from Lakes Bowl and will get fall colored shirts – 40 @ \$3.00 each. Staff placed on the back and Village logo on the front. Sizes ranging from Med – 3x

Sponsor Board: Need list and logo send to Keith as soon as donations are received.

Hay Bales: – **Completed** - Ron Kroop to follow up with Marsha from the Village Hall – she was the contact person for Mr. Tekampe and Public works will pick up and return the bales.

Signs: Signs are up and located within the Village as well as the larger banners from the beer vendors.

Line Up - Current lineup is;

- 11-1 – Puppet show, Pie Judging and Taco eating contest
- 1-3 - Jose's band ???
- 3-5 - Jeff & Jack
- 5-7 - Corner Garage

Tents – Completed

Dunk Tank – Jose Hernandez asked if he provides a dunk tank, could it be used for a fund raiser type with 10% of the funds going to the Village and the remaining funds going to the recreational facility he is opening. The Committee agreed that it was ok as long as proper attire is being worn by whoever is in there. No Update

Area Queens: Confirmed by Clerk Blauvelt

CTY Call – It was asked if one could be done a few days before the event which apparently Martha had done it in the past, it was also suggested that Laura from PW do it. Also have a signup sheet and information on what CTY is - at the ticket booth

Other:

Tickets – Clerk to order

Bank to start the day – Steve to be contacted.

Who sits at the ticket booth – at least one being an employee of the Village

RLHS and the Honor Society for volunteers - Officer Molidor to ask once school starts.

Mowing – still being done and will be completed entirely prior to the fest.

Snow Fence – will be put in place by PW

Dumpster – Ron will find best location and let Don know for when dumpster is delivered.

Trash Container – PW will provide trash and recycling containers

Marking locations – Trustee Newby and Keith will mark locations

Grounds Commander – Trustee Newby will be in charge on Friday and Trustee Wicinski will be charge on Saturday

- 3.0 NEXT MEETING DATE: Scheduled for September 12, 2013, 6:00 PM, at the Round Lake Village Hall
- 4.0 The Home Town Fest Committee Meeting adjourned at 7:00 P.M.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: EXCHANGE SERVER IMPLEMENTATION

Agenda Item No. COTW

Executive Summary

Microsoft Exchange Server is a mail server, calendaring software and contact manager. The server allows collaborative use of task lists, contacts, email, and calendars. The Exchange Server features help to share information quickly and efficiently. Typical collaborative scenarios include maintaining shared address lists that everyone can view and edit, scheduling meetings that include people and conference rooms by viewing associated free or busy schedules, the ability to grant other people, such as administrators, access to your mailbox on your behalf. You can also manage "rules" for processing messages on Exchange Server, giving you the flexibility to create auto-responses and automatic filing of incoming messages.

The most significant concern that will be resolved with the Exchange Server implementation are email issues, which include legitimate staff email addresses returned back to sender, emails not received at all, and an overabundance of junk mail. The email issues are impacting productivity and communication among employees, residents, and the business community and need to be addressed immediately. Controlling the email in-house versus using a third party will greatly enhance the efficiency and effectiveness of the Village's email system. Attached is a resolution authorizing the email implementation of the village hall server and a quote from Current Technology to provide the hardware, software and labor for the project. Note that \$200 was added for an estimated delivery charge to the quote from Current Technology to arrive at the overall estimated cost of the project, shown below.

Recommended Action

Adopt a Resolution Authorizing Exchange E-mail Implementation of the Village Hall Server.

Committee: Human Resources & Finance		Meeting Date(s): 09/16/13		
Lead Department: Administration		Presenter: Finance Director, Steve Shields		
Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail. Note: The total budget for account #01-20-91-99117 is \$69,988 as \$60,000 is also budgeted for a wired or wireless connection between the Village Hall and the Police/PW facility. The amount at the right represents the budget for the exchange server only.	Account(s)	Budget	Expenditure	
	01-20-91-99117	IT Equipment		
	Item Requested	\$9,988.00	\$9,859.86	
	Y-T-D Actual		\$0.00	
	Amount Encumbered		\$0.00	
	Total	\$9,988.00	\$9,859.86	
	50-60-20-91-99117	IT Equipment		
	Item Requested	\$9,988.00	\$9,859.86	
	Y-T-D Actual		\$0.00	
	Amount Encumbered		\$0.00	
	Total	\$9,988.00	\$9,859.86	
	Grand Total	\$19,976.00	\$19,719.72	
	Request is over/under budget:			
		Under		\$256.28
	Over	-		

Resolution 13-R-XX

A Resolution Authorizing Exchange E-mail Implementation of the Village Hall Server

BE IT RESOLVED by the Village President and Board of Trustees of the Village of Round Lake as follows:

1. The exchange e-mail implementation of the Village Hall server by Current Technologies is hereby approved. The price quote is attached hereto as Exhibit A. The Village Administrator is authorized to pay for the hardware and software upgrades and other exchange e-mail implementation charges of the Village Hall server by Current Technologies at a cost not to exceed \$19,519.72.
2. The Village Administrator is authorized to execute all necessary documents to carry out the purposes of this resolution.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:

Date 09/06/13
 Quote # CTCQ10255
 Quoted By MRhodes

Current Technologies
 1423 Centre Circle
 Downers Grove, IL 60515
 630.388.0240
 fax: 630.388.0241
 currenttech.net



Quote | Order Form

Sold To:

Round Lake, Village of
 Steve Shields
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 Phone: 847-546-5400
 Fax:
 sshields@eroundlake.com

Ship To:

Round Lake, Village of
 Steve Shields
 442 N. Cedar Lake Road
 Round Lake, IL 60073
 United States
 Phone: 847-546-5400
 Fax:
 sshields@eroundlake.com

Items related to Exchange Email Implementation

Note: Customer to acquire the required Exchange Server licensing and 45 (or greater) Exchange 2010 User CALs from the firm handling their Microsoft licensing agreement.

Line #	Description	Qty	Unit Price	Ext. Price
1	Server Hardware upgrades for existing Dell R710, w/svc tag: BV7FPL1 Note: Existing UDIMM Memory removed and replaced with RDIMM Memory to reach 32GB			
2	Dell 300GB 15K RPM SA SCSI 6Gbps 3.5in Hotplug Hard Drive	3	\$234.36	\$703.08
3	4 GB Dell Certified Replacement Memory Module for Select Dell Systems - 2Rx8 RDIMM 1333MHz LV	8	\$91.53	\$732.24
4				
5	Spam Firewall			
6	Barracuda Spam Firewall 300	1	\$1,974.32	\$1,974.32
7	Barracuda Spam Firewall 300 1 Year Energize Updates	1	\$690.37	\$690.37
8	Barracuda Spam Firewall 300 1 Year Instant Replacement	1	\$443.46	\$443.46
9				
10	Backup Software and NAS for Backups			
11	Symantec Backup Exec 2012 - Competitive upgrade license + 1 Year Essential Support - 1 server - GOV - Symantec Buying Programs : Government - level S (1+) - Win	1	\$495.19	\$495.19
12	Symantec Backup Exec 2012 Agent for Applications and Databases - Competitive upgrade license + 1 Year Essential Support - 1 server - GOV - Symantec Buying Programs : Government - level S (1+) - Win	1	\$495.19	\$495.19
13	Buffalo TeraStation ES - NAS - 8 TB - Serial ATA-300 - HD 2 TB x 4 - RAID 0, 1, 5, 10, JBOD - Gigabit Ethernet	1	\$795.56	\$795.56

Line #	Description	Qty	Unit Price	Ext. Price
14				
15	SSL Certificate for Microsoft Exchange			
16	SSL 256 Bit Premium Multi-Host Certificate - 1 Year Term	1	\$229.00	\$229.00
17				
18	Wireless Access Point			
19	Motorola AP 6532 Access Point	1	\$716.46	\$716.46
20	PoE Injector (Single Port, 802.3af)	1	\$68.75	\$68.75
21	Service Contract, 3-Year, Comprehensive coverage, Advanced Exchange Service (Free Overnight Replacement) For Your Ap6532. Available Only On New Units.	1	\$153.60	\$153.60
22				
23	Labor			
24	Project Scope of Work for Exchange 2010 Implementation	101	\$114.50	\$11,564.50
	1. Add Memory and Disk Space to R710 Server - 1 Hour			
	2. Migrate 1 Village Hall 2003 domain controller from HyperV to temporary ESXi server provided by CTC - 8 Hours			
	3. Build permanent VMware Host and Implementation of 2008 R2 Domain Controller - 8 Hours			
	4. Migrate 2003 domain controller to permanent ESXi Host - 4 Hours			
	5. Build 2008 R2 server, Install and Configure Exchange 2010 - 16 Hours			
	6. Import messages from pst files and configure Outlook to support Exchange for approximately 90 employees - 56 Hours			
	7. Configure firewall to support Outlook Web Access and Install SSL Certificate - 4 Hours			
	8. Implement spam firewall and backup solution - 4 Hours			
	Total Hours: 101			
	Actual Labor Hours to be invoiced			
25	Install & Configure Wireless Access Point	4	\$114.50	\$458.00
			Total	\$19,519.72

The purchase of products and/or services from Current Technologies are subject to the standard terms and conditions located at the following URL: <http://www.currenttech.net/terms.pdf> By signing this Quote/Order Form you are agreeing that you have read and agreed to the terms and conditions.

Shipping/Handling & applicable sales tax are not included in this quote and will be Invoiced. All software renewals require prepayment. Hardware/Software orders over \$2,500 require 50% payment up front, 50% due within 15 days of receipt. Pricing valid for 30 days from date of quotation. Labor not included unless explicitly stated in writing. All Labor figures are estimates and only actual hours will be billed unless otherwise noted.

Quote # CTCQ10255

Agreed and Accepted:

Round Lake, Village of

Date

PO #



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: DRAFT INTERGOVERNMENTAL AGREEMENT (IGA) WITH GRANT TOWNSHIP FOR A JOINT PAVING PROJECT ON NIPPERSINK RD AND AUTHORIZATION TO BID THE CONSTRUCTION PROJECT

Item COTW

Executive Summary:

1. at the July 15, 2013 Meeting, the Board approved design of a Joint Paving Project with Grant Township for the "West End" of Nippersink Rd. The original scope of the Project included our remaining 766 Feet of Road and the Township's 1300 Feet to Wilson Rd. That design (by Baxter & Woodman) is now complete; having gone through several adjustments as Lake County DOT's Wilson Rd/Nippersink Intersection Project will now widen the westerly 500 Feet of Nippersink that was originally in this joint project.
2. Attached is the Draft IGA for the "shortened" Joint Paving Project for Board Review. Note: This IGA is "mirrored" after the IGA with Freemont Township for the Joint Paving work on Chardon Rd in 2010.
3. Assuming Board concurrence, we do want to advertize this Joint Project for construction yet this year. Bids would be opened on October 1st and brought to the Board for award (assuming suitable bids) on October 7th.
4. Note: Our share of the estimated construction cost, construction management is \$71,000 for construction and \$6,900. for construction management.

Recommended Action:

Review the Draft IGA and provide comments if needed. Concur with advertising the Joint Paving Project for construction.

Committee: PW/FAC/ENGR		Meeting Date: September 16, 2013	
Lead Department: Public Works		Presenter: Ron Kroop	
Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA			
If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.			
	Account No(s):	Budget:	Expenditures
	35-20-83-88301	\$80,000.00	
	35-20-73-77307	\$8,000.00	
	Amt Encumbered		\$5,100.00
	This Request		\$80,000.00
	Total:	\$88,000.00	\$85,100.00
	Request is over/under budget:		
	Under		\$2,900.00
	Over	-	

IN TERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ROUND LAKE AND THE GRANT TOWNSHIP ROAD DISTRICT FOR RESURFACING A SECTION OF NIPPERSINK ROAD

This Agreement entered into xxxxx and executed in duplicate originals (Each executed copy constituting an original) between the VILLAGE OF ROUND LAKE, Illinois, sometimes referred to hereinafter as "Round Lake" or "Village", and THE GRANT TOWNSHIP ROAD DISTRICT sometimes referred to hereinafter as "District", Lake County, Illinois, and the both public bodies being non-home rule units of local Government under the 1970 Constitution of the State of Illinois, sometimes referred to Hereinafter as the "Parties."

WITNESSETH

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois Authorizes units of local government to contract and associate among themselves to obtain or Share services and to exercise, combine, or transfer any power or function, in any manner not Prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, as amended, (Ill. Rev. Stat. Ch 127, Par. 741 et seq., as amended), (the "Act"), also authorizes units of local government to Exercise and enjoy jointly their powers, privileges or authority and to enter into Intergovernmental Agreements for that purpose; and

WHEREAS, the Village proposes to rehabilitate a certain section of the Village's Portion of a public roadway known as "Nippersink Road", which roadway is in a state of Disrepair if not so repaired by the Project, and

WHEREAS, in conjunction with the execution of the Village's Project it would be Most efficient and economical for the District to participate in the Project by having the Village include a section of the District's Portion of Nippersink Road, just beyond the Village Limits, as part of the Village's Project and paying to the Village the Sum provided for in this Intergovernmental Agreement for the District's Portion; and

WHEREAS, the Village and the District recognize that if the Project includes the District Portion, the Project will provide to residents of both the Village and the Township, as Well as the motoring public, a more convenient and safer roadway; and

WHEREAS, the Village and the District, by this Intergovernmental Agreement, Desire to establish the rights and responsibilities for the execution of the Project which Includes the District Portion.

NOW THEREFORE, in consideration of the mutual covenants hereinafter stated, The Parties agree as follows:

ARTICLE I
Lead Agency

1.01 Subject to the terms and conditions hereinafter set forth, The Village of Round Lake Shall be the lead agency for the design, construction, and management of the District Portion Of the Project.

1.02 The scope of the Project may be modified by the Village so long as any modification Of District Portion, if any, is submitted to the District for its review and is approved in advance And in writing.

1.03 Should the Village, in its sole and exclusive prerogative, prior to the beginning of any Construction, determine that the Project is not economically feasible, and/or that the bids Received for the project are unacceptable, the Village may cancel this Agreement upon written Notice to the District and any funds paid related to actual construction but not to include any Expenses to date related to the design engineering by the District to the Village shall be Returned.

ARTICLE II
Scope of Project; Authority

2.01 The general specifications for the Project, including the District Portion, will be Completed in the engineering plans and specifications prepared by the Village Engineer, Baxter & Woodman Inc.

2.02 The Project shall consist of the rehabilitation of a certain portion of the public Roadway known as "Nippersink Road" in accordance with the plans and specifications provided Under Paragraph 2.01 above. Except as provided in Paragraph 3.01 and 3.02 below, the Village shall be solely responsible for the costs of the Project.

2.03 By executing this Agreement, the District, through its Highway Commissioner, is Providing the authority to the Village, its designated engineers, contractors and their Respective employees to commence and complete the work on the District's Portion of Nippersink Road within the Project area and as shown on the plans and specifications.

2.04 The District Portion of the Project shall take place within the current Right of Way (ROW) Established for this road. The Village shall commence, prosecute and complete the work Pursuant to sound engineering practices and in accordance with all provisions of this Agreement.

2.05 There will not be any ROW acquisition performed by the Village.

2.06 The Village shall not alter the approved engineering plans for the District Portion of

The Project without the prior consent of the District.

2.07 The Village is hereby granted the authority to control traffic, by signage, speed Restrictions, barricades and signals, on the District Portion of Nippersink Road until Project Construction activities cease.

ARTICLE III
Costs of the District Portion of the Project

3.01 The Village, as the Lead Agency, shall enter Work Order with Village Engineer, Baxter & Woodman Inc. to provide design engineering for the roadway rehabilitation on Nippersink Road. The Parties acknowledge and agree that the District Portion of the design Engineering shall be at a cost of not more than \$7,900.00.

3.02 The Village, as the Lead Agency, shall publically bid, consider and award the Project, And shall take all lawful action necessary to include the District Portion within the scope of the Village's Project. The Parties acknowledge and agree that the District Portion of the work Shall be at a cost of approximately \$ \$80,600.00 for Construction and \$6,500.00 for Construction Management ("District Cost"). The final cost for the District Portion shall be as determined by the unit cost prices contained in said bid and the quantities of each item actually placed.

3.03 The District shall pay to the Village, upon invoice of the Village, such sum or sums, As are due from time to time for the design and construction of the District Portion of the Project.

3.04 After completion of the District Portion, said Portion shall revert to the exclusive Control, operation and maintenance of the District. The Village shall cooperate with the District regarding resolution of any contractor warranty issues arising during the term of any Applicable warranty period.

3.05 The District shall pay the sum due the Village under Paragraph 3.01 and 3.02 above Within thirty (30) days of the invoicing by the Village for such sum, or portions thereof. Advanced funds, if any, shall be held in trust by the Village and the sums so paid shall be Utilized by the Village from time to time to pay costs directly associated with the District Portion as provided in Paragraph 3.01 and 3.02 above.

3.06 The Village shall maintain, for a minimum of three (3) years after the completion of The project, and for a minimum of three (3) years after invoicing for maintenance or operation Costs, adequate books, records, and supporting documents to verify the amounts, recipients, And uses of all disbursements of funds passing in conjunction with the use of the sum paid to The Village by the District, and shall make such records available to the District for review and Duplication.

3.07 The Parties agree to budget and appropriate sufficient funds to meet their respective Obligations under this Agreement.

3.08 The Parties agree that if any unforeseen condition arises during construction that Results in expenditures not anticipated, that the Village or District, whichever entity the Condition arises within, will be required to approve the additional expenditure and agrees to Pay the cost associated with it, without the other entity being burdened.

ARTICLE IV

Insurance and Indemnity

4.01 Except for negligence attributable to the District or the Village, the Village assumes Sole and entire responsibility for any and all loss of life, injury to persons or damage to Property (wherever such property may be located) that may be sustained directly or indirectly Due to the design and construction of the Project, by the Village, its agents, employees and Contractors. The Village, for themselves and for those claiming through the Village, hereby Releases District, its officers, employees, licensees, contractors, successors, and assigns (Collectively the "District Indemnities") from any and all liability, loss, claims, demands, Liens, damages, penalty, fines, interest, costs and expenses (including, without limitation, Reasonable attorneys' fees and litigation costs incurred by the District Indemnities in Connection therewith) and for damage, destruction or theft of property, that may arise from Construction operations in or on the District Portion (including, without limitation, any such Liability, loss, claims, demands, liens, damages, penalty, fines, interest, costs and expenses that May arise as a result of the construction, maintenance, restoration, operation, replacement or Repair of the Facilities) by the Village, its employees, agents, or contractors.

4.02 Except for actions of the District, its agents, employees, and independent contractors, The Village hereby agrees to indemnify, defend, and hold harmless the District Indemnities From and against any and all liability, loss, claims, demands, liens, damages, penalty, fines, Interest, costs and expenses (including, without limitation, reasonable attorneys' fees and Litigation costs incurred by District Indemnities in connection therewith), for any and all loss Of life, injury to persons or damage to property which is directly or indirectly due to the Construction activities and operations of the District Portion by the Village, its agents, Contractors or employees.

4.03 For so long as construction activities are taking place on the District Portion, the District shall provide, or cause to be provided, to, and maintain with, a Certificate of Comprehensive General Liability Insurance which will protect the District its officers, Employees, agents and consultants from all claims, losses or damages which may arise out of Or result from any act or omission on the District Portion and the District insurer shall have Primary responsibilities on the District Portion of project. Comprehensive General Liability Insurance shall provide coverage in the amount of not less than \$1,000,000.00 per claim for Property damage and not less than \$1,000,000.00 per person and not less than \$2,000,000.00 In the aggregate per claim for bodily injury, sickness or disease, or death of any person. The

Village shall not commence work until such Certificate of Insurance showing coverage of all Insurance required, signed by the insurance companies or their authorized agents has been Filed with the District. Each Certificate shall provide that coverage shall not be terminated or Reduced without thirty (30) days advance written notice to the District.

ARTICLE V
Term of Agreement

5.01 The term of this Agreement (the "Term") shall commence on its date and shall expire Upon the completion of the work, and any applicable contractor warranty period.

ARTICLE VI
Amendments

6.01 No officer, official or agent of the District or the Village has the power to amend, Modify or alter this Agreement or waive any of its conditions or to bind any Party by making Any promise or representation not contained herein, without the mutual written consent Of the Parties hereto, and in the manner set forth in 6.02 below.

6.02 Any amendment of this Agreement may be accomplished from time to time by The mutual consent of the Parties hereto; provided, however, that no such amendment Shall be effective unless reduced to a writing, duly authorized by the Corporate Authorities of the respective Parties, and signed by the authorized representatives of The Parties.

ARTICLE VII
General Provisions

7.01 Captions and paragraph headings used herein are for convenience only and are Not a part of this Agreement and shall not be used in the construction of this Agreement.

7.02 No failure of any party to exercise any power given to either party hereunder Or to insist upon strict compliance by either party with its obligations hereunder, and No custom or practice of the parties in variance with the terms hereof; shall constitute a Waiver of any other party's right to demand strict compliance with the terms hereof

7.03 This Agreement may be executed in several duplicate original copies hereof And each duplicate may be used for any purpose for which the original may be used.

7.04 Notices, requests, demands, and other communications (collectively, "Notices") hereunder shall be in writing and given by (i) established express delivery Service which maintains delivery records, (ii) hand delivery, or (iii) certified or Registered mail, postage prepaid, return receipt requested, to the parties at the

Following addresses, or at such other address as the parties may designate by Notice in The above manner:

To Round Lake:
Village of Round Lake
Attn: Village Administrator
442 N. Cedar Lake Road
Round Lake, Illinois 60073
Phone (847) 546-5400
Fax (847) 546-5405

To the District:
Grant Township Highway Commissioner
26535 Molidor' Rd
Ingleside, IL 60041
Phone (847) 546-7623
Fax (847)546-7632

Notices may also be given by facsimile, provided the Notice is concurrently sent by One of the above methods. Notices are effective upon receipt or upon attempted Delivery if delivery is refused or impossible because of failure to provide a reasonable Means for accomplishing delivery.

7.05 If any provision of this Agreement shall be declared invalid for any reason, Such invalidation shall not affect any other provisions of this Agreement which can be Given effect without the invalid provision and to that extent, the provisions of this Agreement is severable.

7.06 The Parties agree to reasonably cooperate in a good faith effort to implement This Agreement.

7.07 Nothing in this Agreement shall create, or be construed or interpreted to create Any partnership or joint venture in the Project and its work.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to Be executed by their respective corporate officials, official authority therefore having First been duly provided.

VILLAGE OF ROUND LAKE
A municipal corporation,

GRANT TOWNSHIP ROAD DISTRICT
a body politic,

By: _____
Village President

By: _____
Highway Commissioner

ATTEST:

ATTEST:

Village Clerk

District Clerk

This Agreement is made and executed pursuant to an ordinance of the Village President and Board of Trustees of the Village of Round Lake, Illinois, passed on the Day of 2010, authorizing the execution of the same, and pursuant to a like resolution or Order of the, Grant Township Road District Commissioner, passed or entered on the XXXXXXXX

NO. 130412

VILLAGE OF ROUND LAKE

Construction Cost Estimation for Resurfacing

NO.	PAY ITEM	UNIT	QTY	UNIT PRICE	TOTAL PRICE	NIPPERSINK ROAD	
						GRANT TWP 15+00 to 23+22	ROUND LAKE 23+22 to 30+98
	LENGTH TO BE IMPROVED	FOOT	1,598			822	776
	WIDTH TO BE IMPROVED	FOOT	22-33			22	22-33
	PAVEMENT AREA TO BE IMPROVED	SQ YD	4,140			2,028	2,112
1	HOT-MIX ASPHALT SURFACE REMOVAL, 2 1/2"	SQ YD	4,140	\$4.00	\$16,560.00	2,028	2,112
2	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SQ YD	29	\$25.00	\$725.00	12	17
3	BITUMINOUS MATERIALS (PRIME COAT)	TON	4	\$600.00	\$2,400.00	2	2
4	AGGREGATE (PRIME COAT)	TON	18	\$10.00	\$180.00	9	9
5	LEVELING BINDER (MACHINE METHOD), N50	TON	204	\$85.00	\$17,340.00	100	104
6	HOT-MIX ASPHALT SURFACE COURSE, MIX "D", N50	TON	420	\$82.00	\$34,440.00	206	214
7	MIXTURE FOR CRACKS, JOINTS, AND FLANGEWAYS	TON	2	\$500.00	\$1,000.00	1	1
8	CLASS D PATCHES, 7 INCH	SQ YD	572	\$70.00	\$40,040.00	305	267
9	AGGREGATE WEDGE SHOULDER, TYPE B	TON	81	\$40.00	\$3,240.00	42	39
10	MOBILIZATION	L SUM	1	\$7,100.00	\$7,100.00	51%	49%
11	TRAFFIC CONTROL AND PROTECTION	L SUM	1	\$5,000.00	\$5,000.00	51%	49%
12	SHORT TERM PAVEMENT MARKING	FOOT	636	\$1.00	\$636.00	264	372
13	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	5,733	\$2.00	\$11,466.00	2,363	3,370
14	THERMOPLASTIC PAVEMENT MARKING - LINE 12"	EACH	70	\$10.00	\$700.00	0	70
	TOTAL			\$/FT	\$140,827.00	\$69,838.16	\$70,988.84
					\$88.13	\$84.96	\$91.48

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VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: CONTRACT FOR FENCING OUR TWO ELEVATED WATER TOWERS

Item COTW

Executive Summary:

1. As our two elevated Water Towers (Wilson & Panther) are critical “facilities” and there is no deterrent to access today, the consequence has been damage to the protective coating @ the Wilson Tower and graffiti to the Panther Tower. Therefore we have budgeted \$30,000.00 to install security fencing around both water towers.
2. Bids were solicited from four (4) local fence companies for “Chain Link Fencing with Barbed Wire” on the top. We staked the corners and the location of the vehicle access gate leaving it up to the bidders to slightly adjust corner locations as needed. We asked for bids on a double “swing gate” as well as an option for a single “sliding gate”. We also asked for an option to include a “personnel gate. A bid summary is attached along with the actual bids.
3. The low bidder is Shogren Fencing. Their basic bid (with swing gate and two (2) inch line posts) is \$11,865.00. Our preference is to go with the manual slide gate for better access under snow accumulation conditions, a personnel gate for alternate access, and the larger line posts (2.5 inches versus 2 inches plus the bottom “tension wire” to prevent “kids” from partially lifting the bottom of the fence fabric and crawling under. The total cost for both towers would be \$15,040.00

Recommended Action:

Concur with the award of the water tower fencing project to Shogren Fencing Company with the desired options at a total cost of \$15,040.

Committee: PW/FAC/ENG

Meeting Date: September 16. 2013

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Account No(s):	Budget:	Expenditures
50-60-81-88101	\$30,000.00	
Amt Encumbered		\$0.00
This Request		\$15,040.00
Total:	\$30,000.00	\$15,040.00
Request is over/under budget:		
Under		\$14,960.00
Over	-	

BID SUMMARY

FENCING ELEVATED WATER TOWERS

<u>BIDDER</u>	<u>WILSON TWR</u>	<u>PANTHER TWR</u>	<u>TOTAL COST</u>
SHOGREN	350 Feet	290 Feet	
	\$6,200. (Swing Gate)	\$5,665.	\$11,865.
	\$7,100. (Slide Gate)	\$6,565.	\$13,665.
	\$350. (Upgrade Line Posts) (+ Bottom Tension Wire)	\$325.	\$675.
	\$350. (Personnel Gate)	\$350.	\$700.
SPECIALTY	350 Feet	300 Feet	
	\$8,500. (Swing Gate)	\$7,500.	\$16,000.
	\$9,500. (Slide Gate) (Did Not Offer a Personnel Gate)	\$8,500.	\$18,000.
MEIER's	323 Feet	278 Feet	
	\$6,335. (Swing Gate)	\$5,740.	\$12,075.
	\$7,185. (Slide Gate) (Personnel Gate)	\$6,590. \$400.	\$13,775. \$800.
AZTEC	339 Feet	300 Feet	
	\$7,500. (Swing Gate)	\$6,900.	\$14,400.*
	\$9,100. (Slide Gate)	\$8,800.	\$17,900.*

* Includes Personnel Gate

SHOGREN FENCE INC.

34305 N. FAIRFIELD ROAD ROUND LAKE, IL 60073

Ph. (847) 740-9111 Fax (847) 740-9399

www.shogrenfence.com

Name: Village of Round Lake Public Works		Salesman: John Shogren	Date: 9/11/2013
Street: 751 W. Townline Road		Job Name: Wilson Road Tower Site	
City/St: Round Lake, IL 60073		Street:	
Phone: 847-546-0962	Fax: 847-740-3576	City/St:	
Contact: Mark Kilarski	Phone: c 847-366-8004	E-Mail: mkilarski@eroundlake.com	

We hereby submit specifications and estimates for:

320' - 6' high chain link fence system with three strands of barbed wire on top

1 - 20' opening double gate

2' SS40 line posts

3" SS40 corner posts

4" SS40 gate posts

1 5/8" SS40 top rail

9 gauge aluminized chain link fabric

4 point aluminized barbed wire

2" SS40 welded gate frames

Posts set in 36" to 42" deep holes using a wet concrete mix.

Clean up and haul away the dirt from the post holes.

Two year warranty on materials and labor.

\$ 6,200.00

Alternate: 20' opening cantilever slide gate in lieu of double gate

\$ 7,100.00

Upgrade to 2 1/2" SS40 line posts and add 7 gauge bottom tension wire

Add

\$ 350.00

Optional 42" wide pedestrian gate

Add

\$ 350.00

Note: This estimate is based on paying prevailing wages.

Customer to obtain permit

Customer to establish property lines

Shogren Fence to call J.U.L.I.E.

Total Contract

Deposit

Due on Completion

\$

All past due balances are subject to a charge of 1.5% per month. Should an action be brought to collect any past due balances, customer agrees to pay any court costs and reasonable attorney's fees.

Authorized
Signature _____

Note: This proposal may be withdrawn by us if not accepted by us within **30** days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

SHOGREN FENCE INC.

34305 N. FAIRFIELD ROAD ROUND LAKE, IL 60073

Ph. (847) 740-9111 Fax (847) 740-9399

www.shogrenfence.com

Name: Village of Round Lake Public Works		Salesman: John Shogren	Date: 9/11/2013
Street: 751 W. Townline Road		Job Name: Panther Drive Tower Site	
City/St: Round Lake, IL 60073		Street:	
Phone: 847-546-0962	Fax: 847-740-3576	City/St:	
Contact: Mark Kilarski	Phone: c 847-366-8004	E-Mail: mkilarski@eroundlake.com	

We hereby submit specifications and estimates for:

290' - 6' high chain link fence system with three strands of barbed wire on top

1 - 20' opening double gate

2" SS40 line posts

3" SS40 corner posts

4" SS40 gate posts

1 5/8" SS40 top rail

9 gauge aluminized chain link fabric

4 point aluminized barbed wire

2" SS40 welded gate frames

Posts set in 36" to 42" deep holes using a wet concrete mix.

Clean up and haul away the dirt from the post holes.

Two year warranty on materials and labor. \$ 5,665.00

Alternate: 20' opening cantilever slide gate in lieu of double gate \$ 6,565.00

Upgrade to 2 1/2" SS40 line posts and add 7 gauge bottom tension wire Add \$ 325.00

Optional 42" wide pedestrian gate Add \$ 350.00

Note: This estimate is based on paying prevailing wages.

<p>Customer to obtain permit</p> <p>Customer to establish property lines</p> <p>Shogren Fence to call J.U.L.I.E.</p>	<p>Total Contract _____</p> <p>Deposit _____</p> <p>Due on Completion \$ _____</p>
--	--

All past due balances are subject to a charge of 1.5% per month. Should an action be brought to collect any past due balances, customer agrees to pay any court costs and reasonable attorney's fees.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted by us within 30 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

P.O. BOX 595
Fox Lake, IL 60020



Phone: (847) 902-5409
Fax: (847) 978-5030
specialtyfence09@live.com

SPECIALTY FENCE CO.

PROPOSAL AND CONTRACT

DATE 8/22/13

CELL PHONE 847-366-8004

ALTERNATE PHONE 847-546-0961
847-740-3576 Fax

TO: Village of Round Lake - Public Works Dept

JOBSITE: Valley Lakes Water Tower

Wilson Rd / Attn - Mark Kilariski

CROSS STREET: Prairie Tr

EMAIL: mkilariski@roundlake.com

<input type="checkbox"/>	PERMIT # _____
<input type="checkbox"/>	CREW _____
<input type="checkbox"/>	JULIE ID # _____
<input type="checkbox"/>	SUBDIVISION: _____

SPECIALTY FENCE COMPANY propose to furnish all materials, tools and to perform all labor necessary to complete the following:

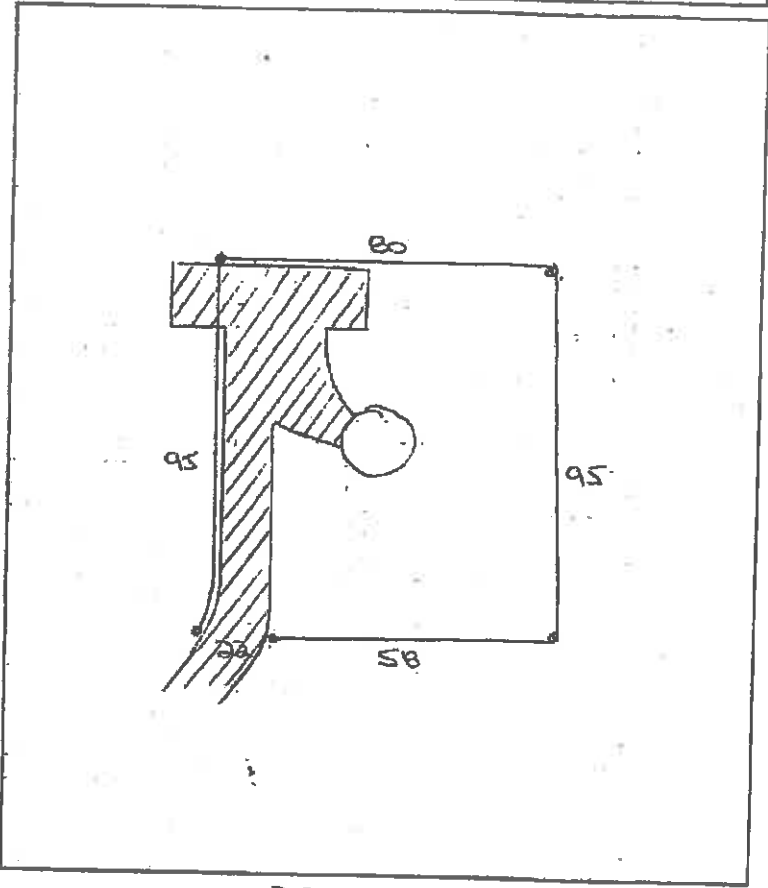
350' of 6' High Galv Chainlink
Fence With (1) 22x6 Double Swing
Gate & (3) Strands of Barbwire
(45° Arm)

Materials - 9gg Fabric
1 3/8" Top Rail
2" Line Posts
2 1/2" Corner Posts
4" Gate Posts

Sch40 Pipe
All Posts Set 36-42" In Concrete
Haul Dirt

Option - Replace Double Gate With
Cantilever Gate \$1000 Extra

Specialty Fence To Call Julie +
Pull Permit - Customer To Pay
Permit Fee



All of the above work to be completed in a substantial and workmanlike manner according to standard practices to start within 2-3 week(s) for the sum of 8500- dollars (\$ 8500-) A deposit required of 50% \$ 4250- down upon signing contract and \$ 4250- the remaining balance upon completion of installation. SPECIALTY FENCE CO. GUARANTEES ALL MATERIALS TO BE OF THE HIGHEST QUALITY BY LEADING MANUFACTURERS AND ALL WORKMANSHIP TO BE OF THE HIGHEST STANDARDS BY THOROUGHLY SKILLED MECHANICS FOR 2 YEAR(S). Contractor is responsible for calling J.U.L.I.E. within 48 hours before installation to mark all underground utilities. Contractor not responsible for any damaged private underground utilities. Any alteration or deviation for the above specifications involving extra costs of materials or labor will only be executed, upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. ALL MATERIALS REMAIN PROPERTY OF CONTRACTOR, WHO RETAINS THE RIGHT TO REMOVE ALL MATERIAL UNLESS PAID FOR IN FULL. ALL FENCES INSTALLED WITHIN 6' OF PROPERTY LINES. FENCES WILL BE SET TO PROPERTY STAKES & NOT RESPONSIBLE FOR PROPERTY LINES. Charge of 25% of cash contract price will be made in case of cancellation of this by property owner or agent, which he or she agreed to pay upon demand after refusing to allow the work to proceed as within agreed terms. THIS PROPOSAL IS VOID IF NOT ACCEPTED WITHIN 30 DAYS.

ACCEPTANCE OF PROPOSAL

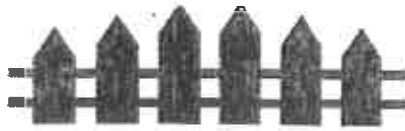
You are hereby authorized to furnish all materials required to complete the work mentioned in the above proposal for which I agreed to pay the amount mentioned in said proposal and in accordance with the terms thereof. I agree to pay all the costs of collection including attorney fees and interest for sums which may become due under this contract.

SIGNATURE _____ DATE _____
TERMS Net 30 days. A 1 1/2% interest will be added on the monthly balance until balance is paid in full.

Respectfully submitted by:
Melody Acosta

Purchaser agrees to obtain any construction permits that may be required and to supply
Current plat of survey
X _____

P.O. BOX 595
Fox Lake, IL 60020



SPECIALTY FENCE CO.

PROPOSAL AND CONTRACT

Phone: (847) 902-5409
Fax: (847) 978-5030
specialtyfence09@live.com

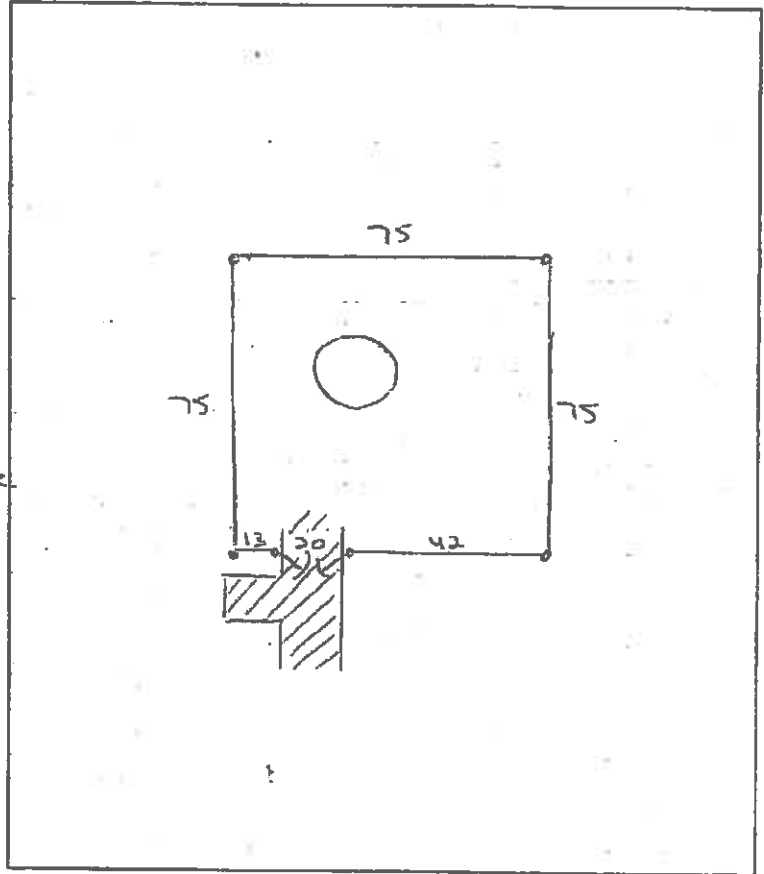
DATE 8/22/13
CELL PHONE 847-366-8004
ALTERNATE PHONE 847-546-0962
847-740-3576 FAX

TO: Village of Round Lake - Public Works Dept.
JOBSITE: Round Lake Panther Pride Water Tower
W Panther Dr / Attn: Mark Kilarski
CROSS STREET: Rt 134 / Hart Rd / Sunset Ave
EMAIL: mkilarski@roundlake.com

<input type="checkbox"/>	PERMIT # _____
<input type="checkbox"/>	CREW _____
<input type="checkbox"/>	JULIE ID # _____
<input type="checkbox"/>	SUBDIVISION: _____

SPECIALTY FENCE COMPANY propose to furnish all materials, tools and to perform all labor necessary to complete the following:

300' of 6' High Galv Chainlink
Fence With (1) 20' x 6' Double
Swing Gate + (3) Strands of
Barbed (45° Arm) 4 point
Materials - 9 ga Fabric
1 7/8" Top Rail
2" Line Posts
2 1/2" Corner Posts
4" Gate Posts
Sch 40 Pipe
All Posts Set 36-42" In Concrete
Haul Dirt
Option - Replace Double Gate With
Carriole Gate \$1000 Extra.
Specialty Fence To Call Julie &
Pull Permit - Customer To Pay
Permit Fee



All of the above work to be completed in a substantial and workmanlike manner according to standard premises to start within 2-3 week(s) for the sum of 7500 dollars (\$ 7500) A deposit required of 50% \$ 3750 down upon signing contract and \$ 3750 the remaining balance upon completion of installation. SPECIALTY FENCE CO. GUARANTEES ALL MATERIALS TO BE OF THE HIGHEST QUALITY BY LEADING MANUFACTURERS AND ALL WORKMANSHIP TO BE OF THE HIGHEST STANDARDS BY THOROUGHLY SKILLED MECHANICS FOR 2 YEAR(S). Contractor is responsible for calling J.U.L.I.E. within 48 hours before installation to mark all underground utilities. Contractor not responsible for any damaged private underground utilities. Any alteration or deviation for the above specifications involving extra costs of materials or labor will only be executed, upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. ALL MATERIALS REMAIN PROPERTY OF CONTRACTOR, WHO RETAINS THE RIGHT TO REMOVE ALL MATERIAL UNLESS PAID FOR IN FULL. ALL FENCES INSTALLED WITHIN 6' OF PROPERTY LINES. FENCES WILL BE SET TO PROPERTY STAKES & NOT RESPONSIBLE FOR PROPERTY LINES. Charge of 25% of cash contract price will be made in case of cancellation of this by property owner or agent, which he or she agreed to pay upon demand after refusing to allow the work to proceed as with agreed terms. THIS PROPOSAL IS VOID IF NOT ACCEPTED WITHIN 30 DAYS.

ACCEPTANCE OF PROPOSAL

You are hereby authorized to furnish all materials required to complete the work mentioned in the above proposal for which I agreed to pay the amount mentioned in said proposal and in accordance with the terms thereof. I agree to pay all the costs of collection including attorney fees and interest for sums which may become due under this contract.

SIGNATURE _____ DATE _____
TERMS Net 30 days. A 1 1/2% interest will be added on the monthly balance until balance is paid in full.

Respectfully submitted by:

Purchaser agrees to obtain any construction permits that may be required and to supply current plat of survey

Melody Aarts

X _____

Meier's OUTDOOR WORLD, INC.

FENCE & POOL COMPANY



Phone: (847) 587-7711 • Fax (847) 587-5979
155 S. Sayton Road • Unit B • Fox Lake IL 60020

COUNTY LAKE
TOWNSHIP _____

• SUPPLIERS AND ERECTORS OF ALL TYPES OF RESIDENTIAL AND INDUSTRIAL FENCING

DATE 8/24/13 FENCE PURCHASE AGREEMENT

NAME Village of Round Lake

Salesman Harry

ADDRESS 751 Towline Rd

Salesman _____

CITY RL STATE IL ZIP 60073

Lead Source MARK KILMANSKI

JOB SITE ADDRESS _____

547 766 Brook

Wilson Rd Tower

PHONE: HOME = _____

WORK = _____

Ray 740 3576

QUANTITY	SIZE	WT.	DESCRIPTION
323	6' TALL	+	1' BULK (7' TOTAL) GALVANIZED CHAIN LINK SYSTEM
			2" LINE, 1 1/2" TOP RAIL (SS40 SYSTEM) # 9 FABRIC
			3" CORNER POSTS 4" GATE POSTS
1	22' WIDE		CRISTLER SLIDE GATE W/ HANDRAIL \$ 7185
			POSTS SET 36" ON CENTER, SOIL REMOVAL
			LESS \$850 CHANGE TO DOUBLE DRIVE GATE
			ADD 400 4' GATE POSTS + HARDWARE
			Adjustment per lineal foot:
			Current Lead Time:

Make all checks payable to: MEIER'S OUTDOOR WORLD, INC.



TERMS: ONE-THIRD DOWN, BALANCE UPON COMPLETION.

A Service Charge of 1 1/2 % per month (18% Annually) will be applied on all past due balances.

The purchaser shall be responsible for any and all collection and legal costs incurred by Meier's in the event of this bill becoming past due.

Meier's reserves the right to lien the improved property if payment in full as agreed to in this contract is not received.

OWNER is responsible for showing correct property and fence lines, for removal of any obstructions to fence installation, and obtaining permits. MEIER'S OUTDOOR WORLD, INC. to contact all non-customer owned utilities.

Meier's shall furnish only the labor and materials specified in this contract. Any changes made from the above specifications necessitating additional material or labor will be billed at Meier's current retail prices.

	\$	
TOTAL CONTRACT:		
Down Payment:		
Net Balance Due:	\$	

SEE BACK SIDE OF THIS FORM FOR COMPLETE LEGAL TERMS OF THIS CONTRACT.

I, or we, accept and approve the above jointly and severally promise to make payment therefore. A copy of this contract has been presented to me (us).

CUSTOMER _____

ACCEPTANCE: THIS AGREEMENT, NOW A BINDING CONTRACT.

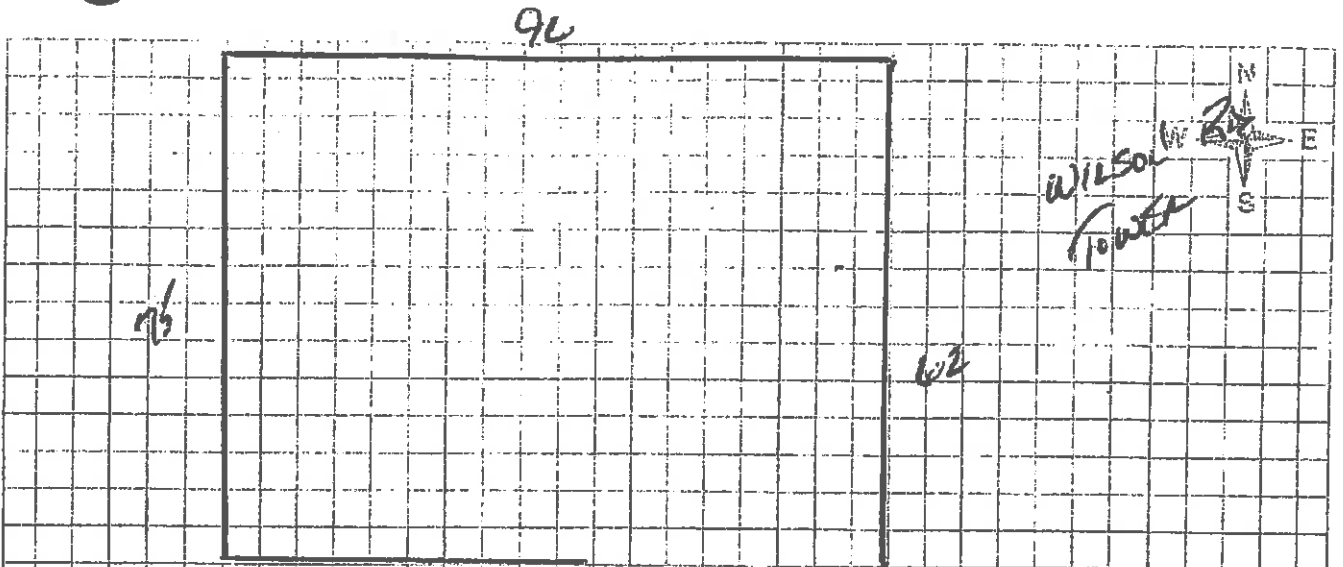
is accepted this _____ day of _____, 20____

MEIER'S OUTDOOR WORLD, INC.

BY: [Signature] Its Authorized Agent

F-003

MEIER'S OUTDOOR WORLD, INC. THANKS YOU FOR YOUR BUSINESS!



90
22' OPENING
L-TALL (32MB) 4' TOTAL ALL CALUMIZED

2" 55# GALV. LINE, 1 1/2" 33# 40 TWP. RAIL, 5" END / CORNER, 4" CORNER
OPTION SLIDE GATE + DOUBLE DUNE (OPTION 4' SINGLE)

- | | | |
|--|--------------------------|--------------------------|
| Customer understands his/her responsibility to check, be aware of, and comply with all village, city, or county ordinances and codes regarding fence style, height, and placement, also applicable homeowner association covenants. | <input type="checkbox"/> | <input type="checkbox"/> |
| Meier's Outdoor World, Inc. will have the non-customer owned utility underground lines staked. Customer understands his/her responsibility to identify and distinctly make all private underground services, such as gas or electric lines to grills, lights, pools, etc., underground sprinklers, drain tiles, or any other buried obstacles. | <input type="checkbox"/> | <input type="checkbox"/> |
| Customer to make available, electricity and water necessary to properly install fencing. | <input type="checkbox"/> | <input type="checkbox"/> |
| Fence ordinances normally require that the finished side of the fence must face to the outside and Customer accepts this. | <input type="checkbox"/> | <input type="checkbox"/> |
| Customer understands that Meier's Outdoor World, Inc. cannot assume responsibility for keeping to ground, as variations in the ground level occur allowing different gaps under th fence. | <input type="checkbox"/> | <input type="checkbox"/> |
| SPECIFY: <ul style="list-style-type: none"> 1. Step (terracing), longer posts needed 2. Keep level on top (subject to bottom gaps) 3. Normal installation, step if necessary | | |
| Meier's Outdoor World, Inc. will level dirt from post hole drilling along and under the fence line. OTHER (EXPLAIN) | <input type="checkbox"/> | <input type="checkbox"/> |
| WOOD FENCES: Customer understands natural checking and weathering of wood fencing.
Normal installation of sections in wood fencing is toe nailed to square posts and face nailed to round posts OTHER (EXPLAIN) | <input type="checkbox"/> | <input type="checkbox"/> |
| Meier's Outdoor World, Inc. installers will do everything in their power to protect the customer's property, but materials and equipment must be moved through the customer's yard to perform installation. | <input type="checkbox"/> | <input type="checkbox"/> |
| Customer understands that the final payment is DUE and PAYABLE to the installing foreman upon completion of the installation. Make checks payable to MEIER'S OUTDOOR WORLD, INC. | <input type="checkbox"/> | <input type="checkbox"/> |
| Person responsible for determining the exact fence location must be present the day installation begins. | <input type="checkbox"/> | <input type="checkbox"/> |

Salesman Signature _____

Date _____

Customer Signature _____

Date _____

Meier's OUTDOOR WORLD, INC.

FENCE & POOL COMPANY



Phone: (847) 587-7711 • Fax (847) 587-5979
155 S. Sayton Road • Unit B • Fox Lake IL 60020

COUNTY LAKE
TOWNSHIP _____

• SUPPLIERS AND ERECTORS OF ALL TYPES OF RESIDENTIAL AND INDUSTRIAL FENCING

DATE 8/24/13 FENCE PURCHASE AGREEMENT

NAME Village of Round Lake

Salesman Harry

ADDRESS 751 Town Line Rd

Salesman _____

CITY RL STATE IL ZIP 60073

Lead Source MARK KILARSKI

JOB SITE ADDRESS
Parthen Tower

847 366 8004

PHONE: HOME =

WORK =

Ray 740 3576

QUANTITY	SIZE	WT.	DESCRIPTION
278	6' TALL	+	1' BARS (7' TOTAL) GALVANIZED CHAINLINK SYSTEM
			2" LINE, 1 1/2" TOP RAIL (S&W SYSTEM) #9 BARRIER
			3" LOWER POSTS, 4" GATE POSTS
1	22' WIDE		CASTLEBACK SLIDE GATE W/ HARDWARE
			POSTS SET 3" IN CONCRETE SOIL REMOVED # 6590
			LESS \$50 CHARGE TO DOUBLE DRIVE GATE
			ADD \$400 4' GATE, GATE POSTS + HARDWARE
			Adjustment per lineal foot:
			Current Lead Time:

Make all checks payable to: MEIER'S OUTDOOR WORLD, INC.



TERMS: ONE-THIRD DOWN, BALANCE UPON COMPLETION.

A Service Charge of 1 1/2 % per month (18% Annually) will be applied on all past due balances.

The purchaser shall be responsible for any and all collection and legal costs incurred by Meier's in the event of this bill becoming past due.

Meier's reserves the right to lien the improved property if payment in full as agreed to in this contract is not received.

OWNER is responsible for showing correct property and fence lines, for removal of any obstructions to fence installation, and obtaining permits. MEIER'S OUTDOOR WORLD, INC. to contact all non-customer owned utilities.

Meier's shall furnish only the labor and materials specified in this contract. Any changes made from the above specifications necessitating additional material or labor will be billed at Meier's current retail prices.

	\$	
TOTAL CONTRACT:		
Down Payment:		
Net Balance Due:	\$	

SEE BACK SIDE OF THIS FORM FOR COMPLETE LEGAL TERMS OF THIS CONTRACT.

I, or we, accept and approve the above jointly and severally promise to make payment therefore. A copy of this contract has been presented to me (us).

CUSTOMER _____

ACCEPTANCE: THIS AGREEMENT, NOW A BINDING CONTRACT.

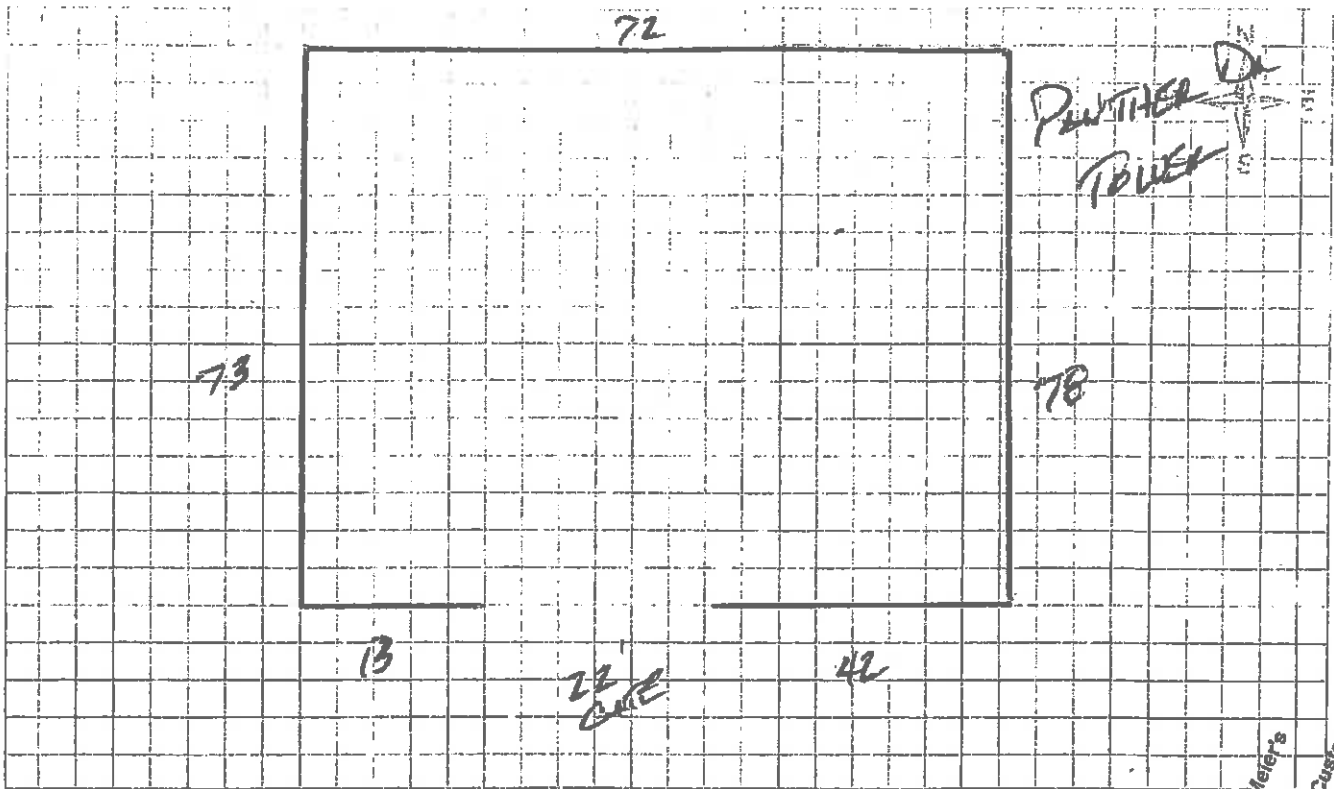
Is accepted this _____ day of _____, 20____

MEIER'S OUTDOOR WORLD, INC.

BY: Harry Its Authorized Agent

F-003

MEIER'S OUTDOOR WORLD, INC. THANKS YOU FOR YOUR BUSINESS!



- | | Meier's | Customer |
|--|--------------------------|--------------------------|
| Customer understands his/her responsibility to check, be aware of, and comply with all village, city, or county ordinances and codes regarding fence style, height, and placement, also applicable homeowner association covenants. | <input type="checkbox"/> | <input type="checkbox"/> |
| Meier's Outdoor World, Inc. will have the non-customer owned utility underground lines staked. Customer understands his/her responsibility to identify and distinctly make all private underground services, such as gas or electric lines to grills, lights, pools, etc., underground sprinklers, drain lines, or any other buried obstacles. | <input type="checkbox"/> | <input type="checkbox"/> |
| Customer to make available, electricity and water necessary to properly install fencing. | <input type="checkbox"/> | <input type="checkbox"/> |
| Fence ordinances normally require that the finished side of the fence must face to the outside and Customer accepts this. | <input type="checkbox"/> | <input type="checkbox"/> |
| Customer understands that Meier's Outdoor World, Inc. cannot assume responsibility for keeping to ground, as variations in the ground level occur allowing different gaps under th fence. | <input type="checkbox"/> | <input type="checkbox"/> |
| SPECIFY: <ul style="list-style-type: none"> 1. Step (terracing), longer posts needed 2. Keep level on top (subject to bottom gaps) 3. Normal installation, step if necessary | | |
| Meier's Outdoor World, Inc. will level dirt from post hole drilling along and under the fence line. OTHER (EXPLAIN) | <input type="checkbox"/> | <input type="checkbox"/> |
| WOOD FENCES: Customer understands natural checking and weathering of wood fencing.
Normal installation of sections in wood fencing is toe nailed to square posts and face nailed to round posts OTHER (EXPLAIN) | <input type="checkbox"/> | <input type="checkbox"/> |
| Meier's Outdoor World, Inc. installers will do everything in their power to protect the customer's property, but materials and equipment must be moved through the customer's yard to perform installation. | <input type="checkbox"/> | <input type="checkbox"/> |
| Customer understands that the final payment is DUE and PAYABLE to the installing foreman upon completion of the installation. Make checks payable to MEIER'S OUTDOOR WORLD, INC. | <input type="checkbox"/> | <input type="checkbox"/> |
| Person responsible for determining the exact fence location must be present the day installation begins. | <input type="checkbox"/> | <input type="checkbox"/> |

Salesman Signature _____

Date _____

Customer Signature _____

Date _____

11 S Fairfield Road
Round Lake, IL 60073

AZTEC FENCE COMPANY, INC.

Phone 847-740-4655
Fax 847-740-4687

www.aztecfence.net



ATTN: MARK Kilavski

DATE 8 29-13

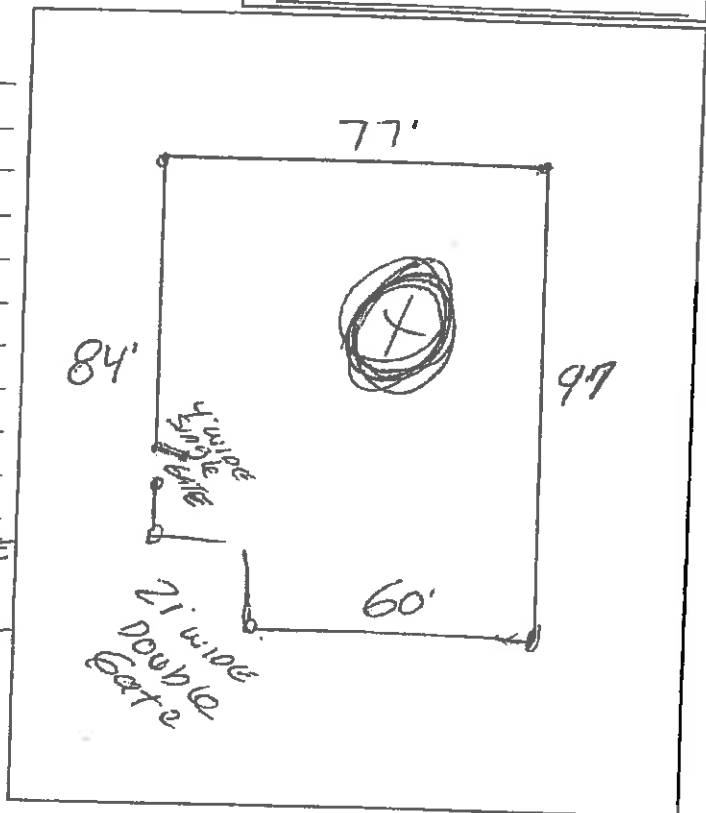
PROPOSAL AND CONTRACT

TO VILLAGE OF ROUND LAKE PUBLIC WORKS DEPT. PHONE (847) 366-8004
JOBSITE VALLEY LAKES WATER TOWER WK. PHONE (847) 546-0962
ROUND LAKE IL 60073

<input type="checkbox"/>	PERMIT #	_____
<input type="checkbox"/>	CREW	_____
<input type="checkbox"/>	JULIE ID #	_____
<input type="checkbox"/>		_____
<input type="checkbox"/>		_____

AZTEC FENCE COMPANY propose to furnish all materials, tools and to perform all labor necessary to complete the following:

- 339' X 6' HIGH OF GALVANIZED CHAIN LINK FENCE PLUS 3 STRANDS OF BARBED WIRE
- USING 2 X 9 GAUGE FABRIC 1 1/2" TOP RAIL
- 2 1/2" LINE POSTS
- 3" CORNER POSTS
- 4" GATE POSTS
- ALL POSTS TO BE SET IN CONCRETE
- (1) 4' WIDE SINGLE GATE
- (1) 20' WIDE DOUBLE DRIVE GATE
- OPTIONAL FOR SLIDING GATE ADD \$1600.00 MORE



All of the above work to be completed in a substantial and workmanlike manner according to standard premises to start within _____ week(s) for the sum of _____ dollars (\$ _____). A deposit required of 0% down upon signing contract and \$ _____ the remaining balance upon completion of installation.

AZTEC FENCE COMPANY GUARANTEES ALL MATERIALS TO BE OF THE HIGHEST QUALITY BY LEADING MANUFACTURERS AND ALL WORKMANSHIP TO BE OF THE HIGHEST STANDS BY THOROUGHLY SKILLED MECHANICS FOR 2 YEAR(S). Contractor is responsible for calling J.U.L.I.E. within 48 hours before installation to mark all underground utilities. Any alteration or deviation for the above specifications involving extra cost of materials or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. ALL MATERIALS REMAIN PROPERTY OF CONTRACTOR, WHO RETAINS THE RIGHT TO REMOVE ALL MATERIALS UNLESS PAID FOR IN FULL. ALL FENCES INSTALLED WITHIN 6" OF PROPERTY LINES - FENCES SET TO PROPERTY STAKES - NOT RESPONSIBLE FOR PROPERTY LINES. A charge of 25% of cash contract price will be made in case of cancellation of this by property owner or agent, of which he or she agrees to pay upon demand after refusing to allow the work to proceed as within agreed terms. THIS PROPOSAL IS VOID IF NOT ACCEPTED WITHIN 30 DAYS.

ACCEPTANCE OF PROPOSAL

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which I agree to pay the amount mentioned in said proposal and in accordance with the terms thereof. I agree to pay all costs of collection including attorney fees and interest for sums which may become due under this contract.

SIGNATURE

TERMS: Net _____

DATE _____

20 _____

days. A 1 1/2% interest will be added on to the monthly balance until balance is paid in full.

Accepted, submitted by

Purchaser agrees to obtain any construction permits that may be required and to supply contractor with current plat of survey.

SAM GARCIA

11 S Fairfield Road
Round Lake, IL 60073

AZTEC FENCE COMPANY, INC.



Phone 847-740-4655
Fax 847-740-4687

www.aztecfence.net



ATTN: MARK KILAVSKI

DATE 8-29-13

PROPOSAL AND CONTRACT
TO VILLAGE OF ROUND LAKE PUBLIC WORKS DEP.

CELL PHONE (847) 366-8004

JOBSITE PANTHERS WATER TOWER
ROUND LAKE IL 60073

WORK PHONE (847) 546-0962

<input type="checkbox"/>	PERMIT #	_____
<input type="checkbox"/>	CREW	_____
<input type="checkbox"/>	JULIE ID #	_____
<input type="checkbox"/>		_____
<input type="checkbox"/>		_____

AZTEC FENCE COMPANY propose to furnish all materials, tools and to perform all labor necessary to complete the following:

300' X 6' HIGH OF GALVANIZED
CHAIN LINK FENCE PLUS
(3) STRANDS OF BARBED WIRE

USING 2X9 GAUGE FABRIC
1 1/8" TOP RAIL

2 1/2" LINE POSTS

3" CORNER POSTS

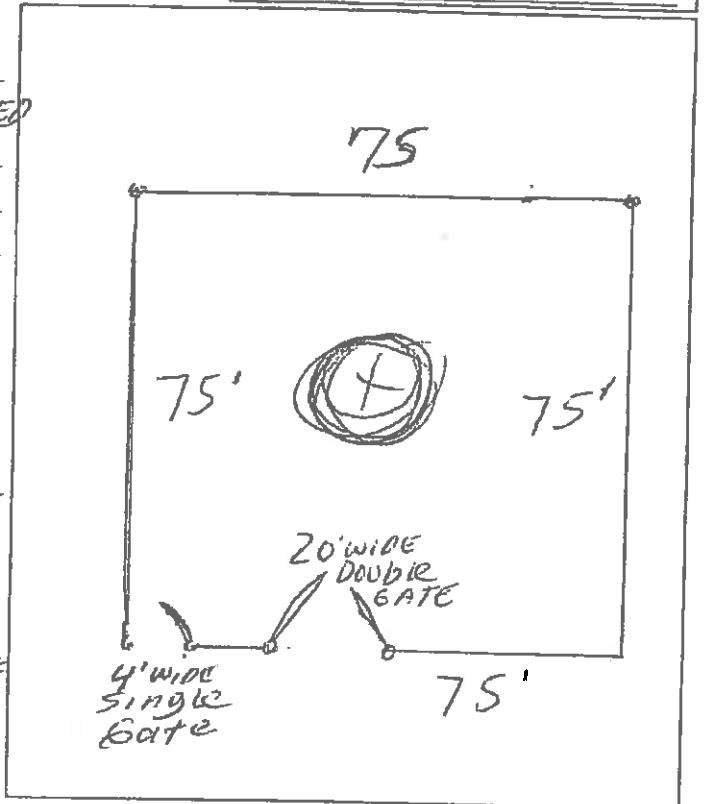
4" GATE POSTS

ALL POSTS ARE SET IN CONCRETE

(1) 4' WIDE SINGLE GATE

(1) 20' WIDE DOUBLE DRIVE GATE

OPTIONAL FOR SLIDING GATE
ADD \$1600 == MOVE



All of the above work to be completed in a substantial and workmanlike manner according to standard premises to start within _____ week(s) for the sum of _____ dollars (\$ 6900)

A deposit required of 0 % down upon signing contract and \$ _____ the remaining balance upon completion of installation. AZTEC FENCE COMPANY GUARANTEES ALL MATERIALS TO BE OF THE HIGHEST QUALITY BY LEADING MANUFACTURERS AND ALL WORKMANSHIP TO BE OF THE HIGHEST STANDS BY THOROUGHLY SKILLED MECHANICS FOR 2 YEAR(S). Contractor is responsible for calling J.U.L.I.E. within 48 hours before installation to mark all underground utilities. Any alteration or deviation for the above specifications involving extra cost of materials or labor will only be executed upon written orders for same, and will become an extra charge over the sum mentioned in this contract. All agreements must be made in writing. ALL MATERIALS REMAIN PROPERTY OF CONTRACTOR, WHO RETAINS THE RIGHT TO REMOVE ALL MATERIALS UNLESS PAID FOR IN FULL. ALL FENCES INSTALLED WITHIN 6" OF PROPERTY LINES - FENCES SET TO PROPERTY STAKES - NOT RESPONSIBLE FOR PROPERTY LINES, A charge of 25% of cash contract price will be made in case of cancellation of this by property owner or agent, of which he or she agrees to pay upon demand after refusing to allow the work to proceed as within agreed terms THIS PROPOSAL IS VOID IF NOT ACCEPTED WITHIN 30 DAYS.

ACCEPTANCE OF PROPOSAL

I am hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which I agree to pay the amount mentioned in said proposal and in accordance with the terms thereof I agree to pay all costs of collection including attorney fees and interest for sums which may become due under this contract

SIGNATURE

TERMS: Net

DATE

20

_____ days A 1 1/2 % interest will be added on to the monthly balance until balance is paid in full

Accepted and entered by:

Purchaser agrees to obtain any construction permits that may be required and to supply contractor with current plat of survey

SAM GARCIA



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

TITLE: INSURANCE REIMBURSEMENT FOR CLEAN UP OF HYDRAULIC FLUID SPILLS FROM WASTE MANAGEMENT TRUCKS Item COTW

Executive Summary:

1. On July 23, 2013 a Waste Management Refuse Truck experienced a hydraulic fluid leak (spill) in certain portions of Lakewood Grove Phase 2 Subdivision. Waste Management responded promptly with their own "Clean Up" Crew and placed a granular absorbent material on the stain locations. They then used a "Motorized Street Sweeper" to collect the absorbent material. This clean up was repeated the next day. While the clean up effort was credible, the visually observable staining has remained. Additionally a seeming unrelated, but similar staining of two Roads in Lakewood Grove (Phase 1) Subdivision occurred sometime in early August without being reported to us.
2. I have had several conversations with Waste Management's Insurance Carrier (Gallegar Bassett Inc.) and their position is that we should have the additional clean up "done by us" to our satisfaction, and they would reimburse us for the cost of the cleanup.
3. Upon the recommendation of Chief Maplethorpe, I reached out to SET Environmental for their assessment, proposal to provide a sufficient cleanup. Their proposal (attached) was sent to Gallegar Bassett on Aug 29th for concurrence.
4. The status is we are waiting on Gallegar Bassett to have their Field Evaluator visit the site and hopefully concur with the SET Environmental Proposal.

Recommended Action:

Assuming concurrence by Waste Management's Insurance Carrier to have SET Environmental perform the additional hydraulic spill cleanup and reimburse us for all cost, I request the Board's concurrence to proceed once we have the formal commitment from Gallegar Bassett.

Committee: PW/FAC/ENGR

Meeting Date: September 16, 2013

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Account No(s):	Budget:	Expenditures
Total:	\$0.00	\$0.00
Request is over/under budget:		
Under	-	
Over	-	

RHK
28 AUG 13



SET Environmental, Inc.
450 Sumac Road
Wheeling, IL 60090
Ph: 847/537-9221
Fx: 847/537-9265

Project Quotation: Village of Round Lake Oil Stained Streets Pressure Washing Project

Date: 8/26/13
Customer: Village of Round Lake
Address: Public Works Dept.
Page 1 of 3

SET Representative: J.R. Bonnot
Contact: Ron Kroop
Phone: 847-546-0962
E-mail: rkroop@eroundlake.com

DESCRIPTION AND SCOPE OF WORK

SET shall provide appropriate equipment, PPE (personal protective equipment) and field personnel to pressure wash various oil stained streets for the Village of Round Lake. This shall be conducted as follows:

1. Mobilize to site; perform health and safety plan and meeting.
2. SET field personnel shall don appropriate PPE and stage equipment/materials including pressure washers, absorbent booms, safety cones etc.
3. SET shall cover any storm drains in the work areas.
4. SET shall then remove the loose debris from the impacted streets and accumulate into heavy duty poly bags/liners.
5. SET will then isolate the work areas with absorbent boom.
6. SET shall then apply a mild environmentally friendly cleaning solution to the affected oil stained areas and pressure wash the areas to remove as much of the oil staining as possible. A final rinse will be conducted after one thorough wash has been completed.
7. All liquid and solid waste generated from this project will be accumulated into drums provided by SET Environmental and placed in an area deemed appropriate by Village of Round Lake Mgmt.

ESTIMATED PRICING FOR AFOREMENTIONED SERVICES

Estimated Field Services:	\$2,325.00/day
Estimated @ 2-days, 10-hours/day port to port	
Cleaning Solution:	\$25.00/gallon
Estimated @ 50-gallons	
Empty 55-gallon drums:	\$50.00/ea
Estimated @ 15-drums	
Drum Liners:	\$2.00/each
Estimated @ 20-liners	

SET Environmental/Village of Round Lake Oil Stained Streets Pressure Washing Project

Absorbent Snakes/Pads: Estimated @ 10-bales	\$80.00/bale
Non-hazardous Liquids Disposal (if requested): Estimated @ 6-drums	\$130.00/drum
Non-hazardous Solids Disposal (if requested): Estimated @ 9-drums	\$110.00/drum
Drum Pickup/Transportation (if requested): Estimated @ 1-load	\$375.00/load
Total estimated cost:	\$9,635.00*

*Total estimated cost is for estimating purposes only and provided in good faith; and is based on the work scope described herein. The final cost will vary and depend on duration of project, amount of supplies actually needed, waste generated etc. See Terms and Conditions below.

CLARIFICATIONS, TERMS AND CONDITIONS

1. Price is based on standard workdays Monday-Friday, 7am-5pm.
2. Payment terms are 30 days net from receipt of invoice. SET must have executed Work Authorization Form to proceed with project.
3. Scope of work is based on performing 1-thorough pass-through treatment of the areas as noted in the info provided by the Village of Round Lake via email. Any changes will incur additional costs.
4. SET, in good faith has provided estimated project duration and costs to complete this project above. However, the final cost may vary and depend on actual time, supplies utilized and waste amounts generated.
5. SET will perform one thorough pass-through to cleanup the affected areas but cannot guarantee all staining will be removed from the areas impacted and treated.
6. Village of Round Lake must allow SET to have a sequential work area procedure plan prior to the commencement of work, so the job can be performed in a continuous and uninterrupted operation. Scope of work is based on all areas being easily accessible and free of obstructions. SET will provide safety cones and traffic control.
7. The Village of Round Lake or an authorized representative of, must be present to inspect and approve work completed throughout the duration of the job.

By signing below, Village of Round Lake or an authorized agent of, agrees that this scope of work is correct and fair and approves of the pricing and conditions as stated above.

Signature: _____ Date: _____
Title: _____ Purchase Order: _____