

AGENDA
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
August 19, 2013
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

CALL TO ORDER

1. ROLL CALL

2. APPROVAL OF MINUTES

- 2.1 Approve the Minutes of the Committee of the Whole Meeting of August 5, 2013
- 2.2 Approve the Minutes of the Special Committee of the Whole Meeting of August 1, 2013

3. PUBLIC COMMENT

4. COMMITTEE OF THE WHOLE

- Community Development
 - SBA Incubator Program
- Human Resources and Finance
- Public Works, Facilities and Capital Assets, and Engineering
 - LED Lights
 - Stormwater Management Commission Watershed Development Ordinance Adoption
 - Replacement of Two Sewage Lift Station Pumps at the Police/Public Works Facility
- Special Events
 - Hometown Fest
- Building and Zoning
 - Grass/Weed Cutting Review of Ordinance and Procedures
- Police
- Administration
 - Business Summit Meeting August 21, 2013 at 7:30 a.m.
 - Administration Fee for DUI/Towing Vehicles

5. SUGGESTED NEW TOPICS

6. EXECUTIVE SESSION

7. ADJOURN

DRAFT

MINUTES
VILLAGE OF ROUND LAKE
COMMITTEE OF THE WHOLE MEETING
August 5, 2013
442 N. Cedar Lake Road
To Follow the Regular Board Meeting
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE OF ROUND LAKE WAS CALLED TO ORDER BY DAN MACGILLIS, VILLAGE PRESIDENT AT 7:26 P.M.

1. ROLL CALL

Present: Trustees Clements, Frye, Newby, Simoncelli, Triphahn, Wicinski,
Absent: None

2. APPROVAL OF MINUTES

Motion by Trustee Triphahn, Seconded by Trustee Wicinski, to approve items 2.1, 2.2 & 2.3, Minutes of the Committee of the Whole Meetings. Upon the request for a voice vote, Trustee Newby passed due to being absent at those meetings, the rest of the board had a unanimous voice vote. It was decided to do a roll for the items. Upon the call of the roll, the following voted:

2.1 Approve the Minutes of the Committee of the Whole Meeting of July 15, 2013

Ayes: Trustees Clements, Frye, Simoncelli, Triphahn, Wicinski
Nays: None
Abstain: Trustee Newby

2.2 Approve the Minutes of the Special Committee of the Whole Meeting of July 2, 2013

Ayes: Trustees Clements, Frye, Simoncelli, Triphahn, Wicinski
Nays: None
Abstain: Trustee Newby

2.3 Approve the Minutes of the Special Committee of the Whole Meeting of July 18, 2013

Ayes: Trustees Clements, Frye, Simoncelli, Triphahn, Wicinski
Nays: None
Abstain: Trustee Newby

The Mayor declared the motion carried.

3. PUBLIC COMMENT

Mr. Randy Beves from Nippersink road spoke about Roosters being present in his neighbor's yard behind him. Village Administrator Russ Kraly stated he would send someone from our building department out to investigate. Mr. Beves also mentioned the empty acres located next to his property that happens to be Village property and commented on the height of the grass and weeds. Mayor MacGillis mentioned that because of the size of the lot it does not fall into the same restrictions as

that of a regular lawn. The parcel is set to be mowed 3 times a year but the goal is to bring it back to a Savannah type environment with prairie grass and new tree growth the tree canopy allows it. The Mayor did state that he would have the Public Works area trim back several feet so it doesn't encroach the sidewalk any longer.

Kathy Hepner (Pegg) of S. Dalton in Lake Wood Grove wanted to give thanks to the Villages code enforcer, Bob Johnson. She stated that when the Home Owners Association does need to call him and he comes out, he is always very helpful and just wanted to thank him for all his hard work. Ms. Hepner went on to mention about the parkway trees in her subdivision and that they need trimming and didn't know if it was the Villages responsibility or the homeowners. Mayor MacGillis stated that the parkway trees are the Villages. He went on to say that we have just implemented the tree program within the Village, and the Public Works Department, working with our Arborist, will start a regular tree trimming and pruning program in the coming months. The Mayor went on to say that even though the program is in place we need the help of the residents to make this program work, which could mean simply watering the tree on a continual basis, especially any new tree that happens to be planted in the parkway.

4. COMMITTEE OF THE WHOLE

- Community Development

- SBA Incubator Program

Trustee Frye stated that it is still being worked on and thanked resident Mr. Bower from Silver Leaf Glen for providing information that he had on the program. Trustee Frye asked that the item stays on the agenda for the next several weeks as he is still gathering information and will provided such to the board as it becomes available.

Trustee Wicinski asked for an update with the Hookah lounge that was presented to the board at the last meeting. Village Administrator Russ Kraly stated that the Attorneys are looking into what we can and cannot do and that we are going forward with a special use permit. He went on to say that there will be three special use permits going in front of the zoning board at the end of the month, the Hookah lounge, the Auction place in the Industrial Park and then the Recreational Facility. Mr. Kraly mentioned the location that the Hookah lounge is interested in is in-between Ace Hardware and Lakes Bowl; they are only going to do advertising with a building sign due to the cost of placing one on Rt 134. Mr. Kraly also went on to say that there is already a new business in that section of the strip mall called Egg-spress, and they are open for Breakfast and Lunch.

Trustee Newby asked if there is a new business that will be opening in town if the Trustees could be made aware of it.

The Mayor stated that he has had several conversations with Mr. Kraly and that their goal is to make Round Lake a Business Friendly community and he feels that the word is getting out based on the attention we have received recently.

- Human Resources and Finance

- Verizon Contract

Finance Director Shields spoke about the contract and mentioned that there is an annual savings between \$500.00 & \$1,000.00 by going with Verizon over our current

provider Sprint. He also mentioned that Verizon will meet Quarterly with staff to go over any issues or concerns and so far the customer service has been exemplary.

- Annual Police Pension Report to the Village Board
Finance Direct Shield stated that this report is required annually by the state as to the condition of the pension fund at the end of its most recently completed fiscal year and shall be made prior to the board meeting help for appropriating and levying taxes for the year. He commented on several items in the report including that it is the first time over the five million dollar mark, the total net income (loss) received from investments, number of active employees who are financially contributing to the fund and the total amount disbursed in benefits during the most recent fiscal years.

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Workers Compensation Payroll Audit
Finance Director Shields stated that in the past, through the Illinois Municipal League Risk Management Association, payroll audits were never questioned, including the categorization of employees. The Illinois Public Risk Fund conducted an audit of the Village's 2012 payroll and determined that the categorization of certain employees was not correct. Upon extensive review of the IPRF audit and gathering of additional documentation the final audited additional premium was calculated at \$10,489.00

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Public Works, Facilities and Capital Assets, and Engineering

- Hart Road Update

Public Works Director Ron Kroop stated that the Illinois Department of Transportation will start the bidding process in November with the letting bid done by January 2014 and construction to begin mid-March 2014. It was discussed as to where the location of the sidewalk should be location, the North or South side of Hart Road. It was mentioned that for the safety of the school children leaving Magee School it should be located on the North side of Hart Road which concurs with the Fire Departments Recommendations

- LED Lights

Public Works Director Ron Kroop stated that the Grant application that he submitted to the Illinois Clean Energy Community Foundation has been approved. He stated that the Villages share would be 50% or \$24,360.00 to cover the cost to retro fit 117 of our decorative street lights replacing the metal halide bulbs/ballasts with LED light bulbs/ballasts. The concern of the Board was where the funds would be coming from since the AIS did not have any financial information listed. It was also asked of PWD Kroop to contact the ICECF and see if there is a way for it to be carried over to next year so it can then be placed as a budgeted item. PWD Kroop will fill out the financial portion of the AIS and gather more information.

- Surplus of our 1994 Jet Rodder

Due to the recent purchase of the Vactor Truck the 1994 Jet Rodder is no longer needed. Public Works Director Ron Kroop is recommendation that the Village try

auctioning it at Mr. Obenauf's next Vehicle/Equipment Auction on September 28th, unless a more viable offer comes in before that.

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Lincoln Avenue Water Main Project Construction Engineering Services
Public Works Director Ron Kroop stated that due to an oversight on his part as well as Baxter & Woodman, they did not bring forward the Engineering Service Agreement to have Baxter & Woodman provide the Construction Management for the Lincoln Ave Water Main Construction Contract which the Board approved on July 15, 2013. The ESA provided is not to exceed an amount of \$60,500.00. Trustee Clements questions the amount of the ESA stating that normally B&W fees are 10% of the project and since the bid came in \$150,000.00 under, shouldn't their fee be reflective of that and if it could be negotiated. The Mayor stated that he and the Village Administrator will have a meeting with B & W, and placed this item on hold.

- Testing, Calibration of Large Water Meters
Public Works Director Ron Kroop stated that we purchase our potable water from Lake County Joint Action Water Agency and in the last few months he has noticed a difference between JAWA's total water sold compared to our meter totals. He stated that our meters were last calibrated 2 years ago and requested to have them tested.

Mayor MacGillis and the board agreed to move forward on this and bring it to the next Regular board meeting

- Special Events
 - National Night Out – August 6th
Chief Gillette had given an overview during the Regular Board meeting, no further update to report.
 - Hometown Fest
Trustee Wicinski stated that the next meeting is this coming Thursday at 6:00pm at the Village Hall.
- Building and Zoning
 - Grass/Weed Cutting Review of Ordinance and Procedures
Village Administrator Russ Kraly stated that he has made a few changes to the ordinance stating that there is a State Statute that mentions the Village can charge a reasonable amount for fees to cut a homeowners overgrown lawn. The Village can place a super lien on a property and it will be superior to any other liens except a tax lien. Currently we have 274 foreclosures within the Village, however not all empty. He asked that the Trustees read over the ordinance and to contact him with any questions and he hopes to move forward with this for the next board meeting.
 - Special Use Permit for Recreational Facility
Village Administrator Kraly stated that he had discussed this already during the Community Development portion of the meeting

- Police
 - Parking Ordinance
Chief Gillette requested changes to Village Code 10.16.040, adding verbiage to the chapter on Parking Prohibited as well as to add no parking this side of street on Nippersink Road facing east between N. Cedar lake Road and Lincoln Avenue. The Chief is also requesting a change to 10-16-050 Limited parking, adding a limit of 4 hour parking to include – Nippersink Road facing west between Lincoln Ave and N. Cedar Lake Road as well as Nippersink Road facing east between Lincoln Avenue and Railroad Ave. The Chief also mentioned he would like to add the restriction of trucks, semi-trucks and trailers to the areas.

Mayor MacGillis and the board agreed to make the amendments and to forward on this and bring it to the next Regular board meeting

- Administration
 - Business Summit Meeting – August 21, 2013 at 7:30 a.m.
Mayor MacGillis mentioned the next Business Summit Meeting date, time and location being at Lakes Bowl in Round Lake

5. SUGGESTED NEW TOPICS

None

6. EXECUTIVE SESSION

A motion was made by Trustee Newby, seconded by Trustee Triphahn to adjourn into executive session for probable litigation and collective bargaining. Upon a unanimous voice vote, the Mayor declared the motion carried.

The Committee of the Whole Meeting Recessed to Executive Session at 9:39 P.M.

The Board rejoined the Committee of the Whole meeting at 10:25 P.M.

ROLL CALL

Present: Trustees Clements, Frye, Newby, Simoncelli, Triphahn, Wicinski

Absent: None

7. ADJOURN:

Motion by Trustee Triphahn, Seconded by Trustee Frye to adjourn the Committee of the Whole meeting at 10:26 P.M. Upon a unanimous voice vote, the Mayor declared the motion carried.

APPROVED:

Patricia C. Blauvelt
Village Clerk

Daniel MacGillis
Village President

VILLAGE OF ROUND LAKE
SPECIAL COMMITTEE OF THE WHOLE MEETING
August 1, 2013
442 N. Cedar Lake Road, Round Lake, IL 60073
6:00 P.M.

MINUTES

CALL TO ORDER: THE HOME TOWN FEST WAS CALLED TO ORDER BY COMMITTEE CHAIR TRUSTEE VICKIE WICINSKI AT 6:04 P.M.

Roll Call: Trustees Clements, Wicinski

Trustees Triphahn & Newby joined the meeting at 6:30pm & Trustee Simoncelli at 6:44pm.

Also in Attendance were: Mayor Dan MacGillis, Public Works Director Ron Kroop, James Hult, Police Officer Pete Molidor, Ted Lohman, Keith Triphahn, Sonia Sandaval & Clerk Patty Blauvelt.

1.0 PUBLIC COMMENT- None

2.0 COMMITTEE OF THE WHOLE

2.1 Special Events – Home Town Fest

2.2 New Business – Some of the main topics discussed were:

Advertising: Trustee Triphahn will reach out to Bob Newport at the RL Park District about their fall brochure; Trustee Wicinski will follow up with Grant Township regarding their newsletter.

Donations/Sponsor Letters: Mayor MacGillis will follow up with our Village Attorney to see if we can or can't seek donations/sponsorship through a letter.

Music: No Modern Day Romeo's as the headliner band. Trustee Simoncelli reached out to Jose Hernandez and he will be working on securing a band for us. More information should be had by the next meeting

Location: Once it's determined the number of food and craft booths, a site map can be drawn up. This will also determine the power needs of each booth. Trustee Newby, PWD Ron Kroop & Kevin Amann to work on

Stage: Currently the only stage that we possibly have available would be from the High School – Officer Molidor will measure and get back to the committee on the dimensions. Trustee Newby will also contact the Village of Round Lake Beach to see if they have their own stage and also look into the cost of a plain 30'x24'.

Boy Scouts: Rope Bridge will be there which needs at least a 35'x120' area as well as the room for the vehicles that will be anchoring it. The climbing wall needs an area at least 15'long by 30'wide – once it's stood upright and is secure on a flat surface, that area greatly reduces. It also needs power for the hydraulics.

Food Vendors: 12 vendors confirmed – one being the beer area. Vendors space is 12'x12' with the beer area being 12'x24'.

Waste Management: Completed – Trustee Newby

Games: Officer Molidor mentioned that he would need at least 2 electrical outlets for the games 20 amps each, plus separate for the bounce house.

Tables & Chairs: Completed – Trustee Newby

Beer & Wine Tent – Completed – Trustee Newby

Car Show: Ted Lohman stated that the person that participated and ran the car show at Beach Fest, Kevin Wallace, is still interested in doing the car show for us and would run it the same way. The car show would be located on the grass towards the Metra tracks and would get great visibility to the traffic that is going by. Budget for this has been suggested as \$300.00.

Bingo: Sonia Sandaval will be getting more specifics as to how the tent had been last year. It was mentioned that there were 10 tables and the Village provided microphones etc.

Crafter Vendors- Trustee Wicinski will be meeting with Elena from the Library for help on the flyer for the craft vendors on Friday August 2nd. Being the fest is 6 weeks out there will be a limit of vendors to 15 and will be accepted on a first come basis.

Fire Dept.: No Update

Mobile Eye: Completed Chief Gillette

Magic Dave: Trustee Wicinski received prices of 30min for \$200.00, 45min for \$300.00 and 1hour for \$350.00. Face painting is also available for \$100.00. Mayor MacGillis will contact Magic Dave to see if he can negotiate a different price, if not, the committee decided not to have it this year.

Face Painting – No Update

Parade: Public Works Director Ron Kroop had a conversation with Shanna from the Round Lake Chamber as to how she organizes the Memorial Day Parade in May. Ron is looking into more of the logistics and Trustee Triphahn offered to work with him on this. He will report back in 1 weeks.

Crafts & Games for kids: No update. Do we want to have?

Contests: Taco eating contest –Yes. Officer Molidor will do the pie baking contest, double and single crust pies. He will work on the judges later on.

Festival Shirts: Thoughts on getting sponsors on the shirts for those who donate more than \$250. Need more Staff shirts. Trustee Newby will work with Joe (?) on this

Sponsor Board: Need new one & use the same concept as Arbor Day – need 2 weeks lead time for Keith Triphahn to do the board.

Hay Bales: Mayor MacGillis will reach out to Pete Tempeke to see if we can use 40 bales of hay for people to sit on while they watch the entertainment. Trustee Triphahn mentioned as long as the hay is returned intact then there is no cost to use.

Signs: New signs will be needed due to the change in dates. The Beer vender will be contacted to provide. Smaller signs will be needed for the subdivision – approx. 40 double sided. Trustee Newby and Officer Molidor will both check on prices

Tents: Trustee Newby to check on tent costs for the food eating area, bingo and ticket booth.

Other:

RLHS and the Honor Society for volunteers - Officer Molidor to ask once school starts.

Carmel High School also for volunteers was mentioned -?

Need Hornet Traps – thoughts are 10-15 – purchase from Ace –Trustee Triphahn offered to purchase

Spray for mosquitos - Cost

Reach out to Girl Scouts – Don to check to see if they can do a Bake Sale.
Not sure of any troops in the area and if they will be having any fund
raisers at that time.

Art Vendors – Trustee Triphahn to update at the next meeting

Time Event Board – will discuss closer to the event

Electrical – cost will be determined once we have a more definite layout,
thoughts are to keep the items close together so not a lot of cable to run

Officer “G” – It was requested that Officer “G” also makes an appearance
at the fest.

3.0 NEXT MEETING DATE: Scheduled for August 8, 2013, 6:00 PM, at the Round
Lake Village Hall

4.0 The Home Town Fest Committee Meeting Adjourned at 8:04 P.M.



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: ACCEPTANCE OF LED STREET LIGHT GRANT (FOLLOW UP DISCUSSION)

Item COTW

Executive Summary:

1. As follow up to the questions raised from our discussion at the August 5th COTW pertaining to acceptance of a Grant from the Illinois Clean Energy Community Foundation (ICECF); please refer to the below information:
 - A. QUESTION: When is funding available? ANSWER: The Grant is on a reimbursement basis,i.e, at the end off the installation & evaluation (approx 12 months).
 - B. QUESTION: When will the Grant Agreement be executed? ANSWER: Approx 31 August.
 - C. QUESTION: Expected duration of Pilot Program? ANSWER: Installation within first 6 months & Evaluation of performance for approximately 6 months, followed by a final report.
 - D. QUESTION: Will there be Grant opportunities from the ICECF next year orin the future? ANSWER: Unknown at this time.
 - E. QUESTION: Can we "scale back" to a smaller Pilot Program? ANSWER: Yes.

2. Please refer to the August 5th Agenda Item Summary (attached) for background information.

Recommended Action:

Discuss the acceptance of this Grant to cover 50 % of the cost to install 117 LED Street Lights and decide whether to proceed or not.

| | | | |
|--|-----------------------|--|---------------------|
| Committee: PW/FAC/ENGR | | Meeting Date: August 5, 2013, August 19, 2013 | |
| Lead Department: Public Works | | Presenter: Ron Kroop | |
| Item Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA | | | |
| If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail. | | | |
| | Account No(s): | Budget: | Expenditures |
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| | | | |
| | Total: | \$0.00 | \$0.00 |
| Request is over/under budget: | | | |
| | Under | - | |
| | Over | - | |



VILLAGE OF ROUND LAKE

AGENDA ITEM SUMMARY

TITLE: ACCEPTANCE OF LED STREET LIGHT GRANT

Item COTW

Executive Summary:

1. At the June 3rd COTW, I gave an informational presentation pertaining to the application for a Grant that would cover 50 % of the cost (up to \$25,000) to install energy efficient LED Street Light Bulbs. The Grant is being offered by the Illinois Clean Energy Community Foundation, Chicago in cooperation with the Metropolitan Mayors Caucus.
2. We were advised on July 19th that our Grant Application was approved to retrofit 117 of our decorative Street Lights, replacing the Metal Halide bulbs/ballasts with LED Light Bulbs/Ballasts. The total material cost would be \$48,720.00 of which our share would be 50% or \$24,360.00.
3. The "Payback" on our investment (based on current electrical charges of \$0.04578 per Kilowatt Hour) using strictly the reduced electrical consumption, would be 10.7 years. However, including the "cost avoidance" of not having to replace the Metal Halide Bulbs (average life of 5 years) nor the Ballasts (expected life of 10 years) , the Payback reduces to 3.0 years.
4. Should we proceed with this opportunity to begin addressing energy use reduction and to get better/more consistent street light illumination; funding of the \$24,360.00 would come from the Capital Improvement Program (Fund 35-20-88-88801), "Other Enhancements" which currently has \$223,400.00 unobligated.

Recommended Action:

Discuss the acceptance of this Grant to cover 50 % of the cost to install 117 LED Street Lights and decide whether to proceed or not.

Committee: PW/FAC/ENGR

Meeting Date: August 5, 2013

Lead Department: Public Works

Presenter: Ron Kroop

Item Budgeted: Yes No NA

If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.

Note: The budget items under 35-20-88-88801 include:

Downtown Development \$70,000
Downtown Flood Control \$153,400
Washington Street Sidewalks \$9,402

| Account No(s): | Budget | Expenditures |
|-------------------------------|--------------|--------------|
| 35-20-88-88801 | \$232,802.00 | |
| This Request | \$0.00 | \$48,720.00 |
| Tree Approval | | \$70,000.00 |
| Encumbrances | | \$5,489.05 |
| Actual YTD | | \$5,514.66 |
| | | |
| | | |
| Total: | \$232,802.00 | \$129,723.71 |
| Request is over/under budget: | | |
| Under | | \$103,078.29 |
| Over | - | |

About the Foundation

The Illinois Clean Energy Community Foundation was established in December 1999 as an independent foundation with a \$225 million endowment provided by Commonwealth Edison.

Our mission is to improve energy efficiency, advance the development of renewable energy resources and protect natural areas for people in communities all across Illinois.

Over the past thirteen years, the Foundation has steadily grown its support of clean energy investments in Illinois through a widening array of programs. To date, we have awarded over 3,900 grants providing \$191 million to Illinois nonprofit organizations, schools, municipalities and other local and state government agencies. The grants support activities in every one of Illinois' 102 counties.



Foundation Staff

Dennis F. O'Brien
Executive Director

Robert Romo
Senior Program Officer, Energy Efficiency

Jolie Krasinski
Program Officer, Natural Areas

Gabriela Martin
Program Officer, Renewable Energy

Nick Poplawski
Program Analyst

Ashley Vizek
Program Analyst



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: SMC WATERSHED DEVELOPMENT ORDINANCE ADOPTION

Agenda Item No. COTW

Executive Summary

The Lake County Stormwater Management Commission (SMC) recently adopted several revisions to the Watershed Development Ordinance (WDO). Unrelated to the major ordinance re-write that was adopted by the Commission July 9, 2012, these amendments are a result of the Federal Emergency Management Agency (FEMA) completing its Flood Map Modernization program in Lake County.

The Map Modernization program was a multi-year national initiative by FEMA to update the Flood Insurance Rate Maps across the more heavily populated areas of the United States, taking advantage of advancements in technology, more detailed contour mapping, recent aerial photography and vertical datum updates. The Map Modernization process in Lake County has been ongoing for a number of years. Preliminary Digital Flood Insurance Rate Maps, or DFIRM's, have been reviewed and compared with Village records, with comments being provided to FEMA to ensure the DFIRM's are as accurate as possible and that undue adverse impacts to property owners are minimized. See Exhibit A, attached, for specific details of the amendments.

FEMA has finalized the DFIRM's and they will become effective on September 18, 2013. In order to remain in good standing in the National Flood Insurance Program (NFIP) and to maintain the Village's certification status with SMC, the new WDO must be adopted.

Recommended Action

Recommend adoption of the latest revised Watershed Development Ordinance.

| Committee: PW/FAC/Eng | Meeting Date(s): August 19, 2013 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|-------------|------------|--------|-------------|--|--|--|----------------|--|--|------------|--|--|-------------------|--|--|--|--|--|--------|--------|--------|-------------------------------|--|--|-------|---|--|------|---|--|
| Lead Department: Engineering | Presenter: Kurt Baumann | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Item Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail.</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Account(s)</th> <th style="width: 20%;">Budget</th> <th style="width: 40%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td>Item Requested</td> <td> </td> <td> </td> </tr> <tr> <td>YTD Actual</td> <td> </td> <td> </td> </tr> <tr> <td>Amount Encumbered</td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td style="text-align: right;">Total:</td> <td style="text-align: right;">\$0.00</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td colspan="3">Request is over/under budget:</td> </tr> <tr> <td style="text-align: right;">Under</td> <td colspan="2">-</td> </tr> <tr> <td style="text-align: right;">Over</td> <td colspan="2">-</td> </tr> </tbody> </table> | | Account(s) | Budget | Expenditure | | | | Item Requested | | | YTD Actual | | | Amount Encumbered | | | | | | Total: | \$0.00 | \$0.00 | Request is over/under budget: | | | Under | - | | Over | - | |
| Account(s) | Budget | Expenditure | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Item Requested | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Total: | \$0.00 | \$0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Request is over/under budget: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Over | - | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Exhibit A

**FEMA/NFIP Map Updates
WDO Amendment #1
Page 38 – Article IV.B.2.b.(2)**

- (2) A topographic map of the existing conditions of the development site showing the location of all roads, all drainageways, the boundaries of predominate soil types, the boundaries of predominate vegetation, and the location of any drainage easements, detention or retention basins, including their inflow and outflow structures, if any. The map shall also include the location, size, and flowline elevations of all existing storm or combined sewers and other utility lines within the site. The map shall be prepared using a 2-foot or less contour interval and shall be prepared at an appropriate scale for the type of project and shall include specifications and dimensions of any proposed channel modifications, location and orientation of cross-sections, if any, north arrow, and a graphic or numerical scale. All elevations shall be referenced to ***North American Vertical Datum of 1988 (NAVD 88), which supersedes the NGVD29 datum used prior to September 18, 2013.***

Purpose: Change to effective FEMA map vertical datum.

TAC Vote: 4/18/13: 7-0-0

**FEMA/NFIP Map Updates
WDO Amendment #2
Page 102 – Appendix A: Definitions**

NAVD 88: North American Vertical Datum of 1988. Supersedes NGVD29, effective September 18, 2013.

NGVD: National Geodetic Vertical Datum of 1929. Superseded by NAVD 88, effective September 18, 2013.

Purpose: Definition of new FEMA map vertical datum. Keep old datum definition since all pre-2013 data and files are on this datum.

TAC Vote: 4/18/13: 7-0-0

**FEMA/NFIP Map Updates
WDO Amendment #3
Pages 108-116 – Appendix C: FEMA Flood Insurance Study Maps and Profiles**

(SEE ATTACHED APPENDIX C)

Purpose: Modify FEMA map effective dates and panel numbers.

TAC Vote: 4/18/13: 7-0-0

**FEMA/NFIP Map Updates
WDO Amendment #4
Page 155 – Appendix N, Section I.1.c.(1)**

- (1) Depth of inundation (*in. or cm*) based on ***NAVD 88 datum, which supersedes the NGVD29 datum used prior to September 18, 2013,*** and

Purpose: Change to effective FEMA map vertical datum.

TAC Vote: 4/18/13: 7-0-0

ORDINANCE NO. 13 - _____

**AN ORDINANCE ADOPTING BY REFERENCE OF THE LAKE COUNTY
WATERSHED DEVELOPMENT ORDINANCE**

WHEREAS, the County of Lake, pursuant to the powers granted to it by 55 ILCS 5/5- 1062, adopted the Lake County Watershed Development Ordinance on or about June 11, 2013, effective June 11, 2013, establishing rules and regulations for floodplain and stormwater management throughout the County of Lake and superseding any less restrictive municipal rules and regulations therein; and,

WHEREAS, the President and Board of Trustees of the Village of Round Lake have previously adopted Ordinance No. 12-O-22, which adopted by reference the Lake County Watershed Development Ordinance; and,

WHEREAS, the County of Lake, pursuant to the powers granted to it by 55 ILCS 5/5-1062, adopted a resolution approving amendments to the Lake County Watershed Development Ordinance on or about June 11, 2013, effective immediately; and,

WHEREAS, the President and Board of Trustees of the Village of Round Lake find it to be in the best interests of the Village of Round Lake to require all development to meet, at least, the minimum standards prescribed by the Watershed Development Ordinance to the fullest extent practicable; and,

WHEREAS, copies of the Lake County Watershed Development Ordinance has been on file in the Office of the Village Clerk of the Village of Round Lake, and available for inspection.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Round Lake, Lake County, Illinois, as follows:

SECTION ONE: That there is hereby adopted by reference, as if fully set out herein, that certain ordinance known as the Lake County Watershed Development Ordinance, approved as amended by the

County of Lake, State of Illinois, one copy of which has been, for a period of not less than thirty (30) days prior to the effective date hereof, and now is on file in the office of the Village Clerk.

SECTION TWO: That in the event that the rules, regulations, terms or conditions imposed pursuant to the Lake County Watershed Development Ordinance are either more restrictive or less restrictive than comparable rules, regulations, terms or conditions imposed by any other applicable rule, regulation, resolution, ordinance, statute or law, then the most restrictive rules, regulations, terms or conditions shall govern.

SECTION THREE: That Section 14.04.010 of the Village Code of the Village of Round Lake is amended by deleting existing Section 14.04.010, and replacing it with the following:

14.04.010: STORMWATER MANAGEMENT REGULATIONS:

The Lake County Watershed Development Ordinance, as most recently amended by the County of Lake on June 11, 2013, is hereby adopted by reference and is in full force and effect within the Village of Round Lake and is found in its own compilation.

SECTION FOUR: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION FIVE: That this Ordinance shall be in full force and effect ten (10) days after its passage, approval and publication in pamphlet form, as provided by law.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT:



VILLAGE OF ROUND LAKE
AGENDA ITEM SUMMARY

TITLE: REPLACE TWO (2) SEWAGE LIFT STATION PUMPS AT THE POLICE/PUBLIC WORKS FACILITY

Item COTW

Executive Summary:

1. When the Police/Public Works Facility was designed, constructed (2005-2007) the lack of a nearby Sanitary Sewer necessitated the provision of a relatively small scale "Packaged" Sewage Lift Station to convey the sewage to our gravity sanitary collection system. This Package Lift Station has served us well until very recently. One of the pump seals has failed causing water to enter the motor chamber leading to the motor windings burning up. The second pump is functional; however there is excessive noise, suggestive of substantive bearing wear.
2. The pump manufacturer's authorized distributor has provided us a "loaner" pump for a short while and has provided a quote (attached) to replace one or both pumps.
3. My recommendation is to replace both pumps now (\$6,609.00) and keep the existing functional pump as a backup.

Recommended Action:

Concur with replacing both lift station pumps

| | | | |
|---|----------------------------|--------------------------------------|---------------------|
| Committee: PW/FAC/ENGR | | Meeting Date: August 19, 2013 | |
| Lead Department: Public Works | | Presenter: Ron Kroop | |
| Item Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA | | | |
| If amount requested is over budget, a detailed explanation of what account(s) the overage will be charged to will be provided in the Executive Summary or attached detail. | Account No(s): | Budget: | Expenditures |
| | 50-60-92-99206 | \$31,099.00 | \$5,934.00 |
| | | | |
| | | | |
| | Amount this Request | | \$6,609.00 |
| | | | |
| | | | |
| | Total: | \$31,099.00 | \$12,543.00 |
| Request is over/under budget: | | | |
| Under | | \$18,556.00 | |
| Over | - | | |

Proposal

HT Strenger Inc.

28915 N. Herky Drive, #101

Lake Bluff, IL 60044

Tel: 847.234.9440 Fax: 847-816-7832

www.htstrenger.com info@htstrenger.com

August 14, 2013

| | |
|--------------|-------------|
| Summary: | ESTIMATE |
| Reference #: | 7546-879983 |
| SP: | JAKE |
| Due Date: | 9/13/2013 |

VILLAGE OF ROUND LAKE
442 N. CEDAR LAKE ROAD
ROUND LAKE, IL 60073

Job Name:
PUBLIC WORKS
751 W. TOWN LINE RD.
ROUND LAKE, IL 60073

847-546-0963

847-740-3576 FAX

847-546-0963

847-740-3576 FAX

We Hereby Submit Specifications And Estimates For:

We propose to provide one new E1 grinder core for the FM lift station at the public works building. Pump to be delivered and installed with required conversion connection. Price to provide and install one pump. \$3335.00

Options: Provide and install two pumps: \$6609.00

We propose hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of: \$0.00

Excludes: landscape replacement, blactop replacement, concrete replacement, replacement of bad existing piping, removing and or replacement of fences or decks, sewer rodding, permits, fees, inspections, existing code violations, and or unforeseen piping under ground.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees. This proposal may be withdrawn by us if not accepted by the above due date. If a credit card is used for down payment and or final payment, a 3% service fee will be added to the total being charged on the card. We accept Master Card and Visa only. Terms: Due Upon Receipt

Authorized
Signature _____

Acceptance
Signature _____

Date _____

ORDINANCE NO. 13-0-

AN ORDINANCE AMENDING THE VILLAGE CODE PROVIDING FOR AN ADMINISTRATIVE AND PROCESSING FEE FOR IMPOUNDING OF VEHICLES

WHEREAS, Section 5/11-208.7 of the Illinois Municipal Code (65 ILCS 5/11-208.7), authorizes the Village of Round Lake (“Village”) to impose an administrative fee related to its administrative and processing costs associated with the investigation, arrest, and detention of an offender, or the removal, impoundment, storage, and release of a vehicle; and,

WHEREAS, the Village President and Board of Trustees have determined that imposing such an administrative fee will protect and promote the public health, safety, and welfare of its citizens; and,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ROUND LAKE, LAKE COUNTY, ILLINOIS, as follows:

SECTION ONE: That the foregoing recitals are found to be true and correct and are hereby incorporated and made a part hereof of this Ordinance.

SECTION TWO: That the Round Lake Village Code, as amended, is hereby further amended in Title 10, (“Vehicles and Traffic”) by adding Chapter 10.40 as follows:

10.40 Impoundment of Vehicles

10.40.010 Violations Authorizing Impoundment.

A. A motor vehicle that is used in connection with the following violations shall be subject to tow and impoundment by the village, and the owner of said vehicle, or the agents of that owner, shall be liable to the village for an administrative fee of \$250.00 in addition to any towing and storage fees:

- (1) Operation or use of a motor vehicle in the commission of, or in the attempt to commit any offense for which a motor vehicle may be seized and forfeited pursuant to Section 36-1 of the Illinois Criminal Code (720 ILCS 5/36-1).
- (2) Driving under the influence of alcohol or other drug, or intoxicating compounds.
- (3) Operation or use of a motor vehicle in the commission of, or in the attempt to commit a felony or in violation of the provisions of the Illinois Cannabis Control Act (720 ILCS 550/1 et seq.).
- (4) Operation or use of a motor vehicle in the commission of, or in the attempt to commit an offense in violation of 720 ILCS 5/24-1, 720 ILCS 5/24-1.5, or 720 ILCS 5/24-3.1.

- (5) Operation or use of a motor vehicle in the commission of, or in the attempt to commit and offense in violation of the Illinois Controlled Substances Act (720 ILCS 570/100 et seq.).
- (6) Driving without a state issued driver's license, or driving while driver's license, permit or privileges to operate a motor vehicle are suspended or revoked pursuant to Section 6-303 of the Illinois Vehicle Code (625 ILCS 5/6-303); except that vehicles shall not be subject to seizure impoundment if suspension is for an unpaid citation (moving or parking) or due to failure to comply with emission testing.
- (7) Operation or use of a motor vehicle while soliciting, possession, or attempting to solicit or possess cannabis or controlled substances as defined by the Illinois Cannabis Control Act (720 ILCS 550/1 et seq.) or the Illinois Controlled Substances Act (720 ILCS 570/100 et seq.).
- (8) Operation or use of a motor vehicle with an expired driver's license, in violation of Section 6-101 of the Illinois Vehicle Code (625 ILCS 5/6-101), where the period of expiration is greater than one year.
- (9) Operation or use of a motor vehicle without ever having been issued a driver's license or permit, in violation of Section 6-101 of the Illinois Vehicle Code (625 ILCS 5/6-101), or operating a motor vehicle without ever having been issued a driver's license or permit due to a person's age.
- (10) Operation or use of a motor vehicle by a person against whom a warrant has been issued by a circuit clerk in Illinois for failing to answer charges that the driver violated Section 6-101 of the Illinois Vehicle Code (625 ILCS 5/6-101), Section 6-303 of the Illinois Vehicle Code (625 ILCS 5/6-303), or Section 11-501 of the Illinois Vehicle Code (625 ILCS 5/11-501).
- (11) Operation or use of a motor vehicle in the commission of, or in the attempt to commit, an offense in violation of Section 16-25 of the Illinois Criminal Code (720 ILCS 5/16-25).
- (12) Operation or use of a motor vehicle in the commission of, or in the attempt to commit, any misdemeanor or felony offense in violation of the Illinois Criminal Code (720 ILCS 5/1 et seq.).

B. The administrative fee under this Section shall be waived upon verifiable proof that the vehicle was stolen at the time the vehicle was impounded.

10.40.020 Applicability.

This section shall not replace or otherwise abrogate any existing state or federal laws, and the owner shall be subject to these penalties in addition to any penalties that may be assessed by a court for any criminal charges.

10.40.030 Notice Upon Seizure.

Whenever a police officer has probable cause to believe that a vehicle is subject to tow and impoundment pursuant to this chapter, the police officer shall provide for the towing of the vehicle to a facility authorized by the village. Before or at the time the vehicle is towed, the police officer shall notify or make a reasonable attempt to notify the person identifying himself as the owner or lessee of the vehicle or any person who is found to be in control of the vehicle at the time for the alleged violation, of the fact of the seizure, and of the vehicle and of the owner's right to request a preliminary vehicle impoundment hearing to be conducted in accordance with section 10.40.040. Said vehicle shall be impounded pending the completion of the hearing provided in section 10.40.040, unless the owner of the vehicle posts with the village a cash bond at the rates in section 10.40.010 and pays the accrued towing and storage charges.

10.40.040 Hearing.

A. Notice; procedure; evidence. Within ten days after a vehicle is seized and impounded pursuant to this section, the village shall notify by certified mail, return receipt requested, the owner, lessee, and any lienholder of record, to the interested party's address as registered with the Secretary of State of the date, time, and location of an administrative hearing that will be conducted, pursuant to this section. Persons appearing at a hearing under this section may be represented by counsel at their expense. The owner shall appear at the administrative hearing and enter a plea of liable or not liable. If a plea of liable is entered, the cause will be disposed of at that time. If the owner pleads not liable, a hearing shall be held, unless continued by the hearing officer, no later than 45 days after the date of the mailing of the notice of hearing. All interested persons shall be given a reasonable opportunity to be heard at the hearing. At any time prior to the hearing date, the hearing officer may, at the request of either party, direct witnesses to appear and give testimony at the hearing. The formal rules of evidence will not apply at the hearing, and hearsay evidence shall be admissible only if it is the type commonly relied upon by reasonably prudent persons in the conduct of their affairs.

B. Liability; costs; default judgment; vehicle returned where no violation. If, after the hearing, the hearing officer determines by a preponderance of evidence that the vehicle was used in connection with a violation set forth in this chapter, the hearing officer shall enter a written order finding the owner of record of the vehicle civilly liable to the village for an administrative fee at the rates in section 10.40.010 and requiring the vehicle to continue to be impounded until the owner pays the administrative fee to the village plus fees to the tower for the towing and storage of the vehicle. If the owner of record fails to appear at the hearing, the hearing officer shall enter a written default order in favor of the village. If the hearing officer finds no such violation occurred, the hearing officer shall issue a written decision ordering the immediate return of the owner's vehicle or cash bond without fees.

10.40.050 Administrative Fee.

A. Imposed; cash bond used to offset debt. If an administrative fee is imposed pursuant to this chapter, such fee shall constitute a debt due and owing the village. If a cash bond has been posted pursuant to this section the bond shall be applied to the fee.

B. Authority to initiate collection procedure. If a vehicle has been impounded when such a fee is imposed, the village may seek to obtain a judgment on the debt and enforce such judgment against the vehicle as provided by law. Except as provided otherwise in this chapter, a vehicle shall continue to be impounded until the fee is paid to the village and any applicable towing fees are paid to the tower, in which case possession of the vehicle shall be given to the person who is legally entitled to possess the vehicle or the vehicle is sold or otherwise disposed of to satisfy a judgment to enforce a lien as provided by law.

C. Nonpayment; failure to appear. If the administrative fee and other applicable fees are not paid within 30 days after an administrative fee is imposed against an owner, lessee, and any lienholder of record, who defaults by failing to appear at the hearing, the vehicle shall be deemed unclaimed and shall be disposed of in the manner provided by law for the disposition of unclaimed vehicles.

D. When vehicle deemed unclaimed. In all other cases, if the administrative fee and other applicable fees are not paid within 35 days after the expiration of time at which administrative review of the hearing officer's determination may be sought, or within 35 days after an action seeking administrative review has been resolved in favor of the village, whichever is applicable, the vehicle shall be deemed unclaimed and shall be disposed of in the manner provided by law for the disposition of unclaimed vehicles under the Illinois Vehicle Code (624 ILCS 5/1-100 et seq.).

10.40.060 Vehicle Possession.

A. Except as otherwise specifically provided by law, no owner, lienholder, or other person shall be legally entitled to take possession of a vehicle impounded under this chapter until the administrative fee and other fees applicable under this chapter have been paid. However, whenever a person with a lien of record against an impounded vehicle has commenced foreclosure proceedings, possession of the vehicle shall be given to that person if he or she agrees in writing to refund the village the amount of the net proceeds of any foreclosure sale, less any amounts required to pay all lienholders of record, not to exceed the administrative fee, plus any other applicable fees.

B. For purposes of this section, the term "owner of record" of a vehicle means the record titleholder as registered with the secretary of state.

10.40.070 Administrative Review; Right to Appeal.

Any owner, lessee, lienholder or other person with a legal interest in the vehicle, who is not satisfied with the decision of the hearing officer, shall have the right to appeal the decision

to the circuit court, pursuant to the Administrative Review Act, as set forth fully in 735 ILCS 5/13-101 et seq.

10.40.080 Hearing Officer.

A hearing officer shall be appointed by the village president with the advice and consent of the board of trustees. The hearing officer shall be an attorney licensed to practice law in this State for a minimum of 3 years. The hearing officer shall record all hearings conducted under this Chapter and shall be empowered to administer oaths and to secure by subpoena both the attendance and testimony of witnesses and the production of relevant books and papers.

SECTION THREE: That the Village Clerk is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois.

SECTION FOUR: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

APPROVED:

Daniel A. MacGillis, Village President

ATTEST:

Patricia C. Blauvelt, Village Clerk

PASSED:

APPROVED:

AYES:

NAYS:

ABSENT: